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Tender

## **Supply And Delivery of Pre-Prepared Meals to the Education Authority**

the Education Authority

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-030327

Procurement identifier (OCID): ocds-h6vhtk-04e889 ([view related notices](#))

Published 5 June 2025, 3:30pm

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### **Scope**

### **Reference**

CAT-25-002

### **Description**

The Education Authority invites tenders for the Supply and Delivery of Pre-Prepared Meals. The initial period will be for 60 months from the Start Date (anticipated to be August 2025) with options to extend for any additional period(s) of up to and including 24 months.

This Contract is established by the Education Authority and is open to the EA, including NI educational bodies as follows, who at some point, during the life of the Contract may wish to utilise the agreement and should have access at any point, with the permission of EA. This Contract is not intended to replace any current agreements that participating or nonparticipating institutions may already have in place.

Department of Education - Schools Plus <https://www.educationni.gov.uk/services/schools-plus>

Primary and Post Primary schools under the control of the EA, Catholic Maintained Schools

Independent Schools in NI, Irish Medium Schools in NI, both Controlled and Voluntary Grammar Schools, Nursery School for NI (both controlled, and Catholic Maintained), schoolmeals kitchens on-site at all of these schools, and Controlled Youth Centres.

Further Education Colleges in NI : <https://www.nidirect.gov.uk/contacts/further-education-fe-colleges>

NICIE - <https://nicie.org/>

Grant Controlled Integrated Education Schools in NI

Independent Schools in NI <https://www.isc.co.uk/schools/northern-ireland/>

EA Teachers' and Educational Centres

Council for the Curriculum, Examination and Assessment NI (CCEA)

Armagh Observatory and Planetarium

Middletown Centre for Autism

Controlled Schools Support Council (CSSC)

Northern Ireland Council for Integrated Education (NICIE)

Pre-Schools and Nurseries included within the EA's Pre-School Education Programme (PSEP)

### **Total value (estimated)**

- £335,000 excluding VAT
- £402,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 September 2025 to 31 August 2030
- Possible extension to 31 August 2032
- 7 years

Description of possible extension:

2 options to extend for a further period of 12 months each.

### **Options**

The right to additional purchases while the contract is valid.

Additional items may be added to the Contract throughout the Term with the agreement of both the Buyer and the Supplier. This may include any individual or bulk pre-prepared meals options that may be required throughout the duration of the Contract. Any items added to the Contract during the Term must be in line with the Pricing submitted with similar items at tender.

### **Main procurement category**

Goods

### **CPV classifications**

- 15894200 - Prepared meals
- 15894210 - School meals

## **Contract locations**

- UKN - Northern Ireland

## **Justification for not using lots**

Geographical lots were considered. However due to the anticipated volumes and number of locations expected to use the resulting contract over the duration of the term EA did not feel it proportionate to divide into lots.

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## **Participation**

### **Legal and financial capacity conditions of participation**

None

### **Technical ability conditions of participation**

CoP 1 - Technical ability to perform the contract - Previous Experience

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

**Enquiry deadline**

26 June 2025, 3:00pm

**Tender submission deadline**

3 July 2025, 3:00pm

**Submission address and any special instructions**

Tenders or requests to participate must be submitted electronically via  
<https://etendersni.gov.uk/epps>

**Tenders may be submitted electronically**

Yes

**Languages that may be used for submission**

English

**Award decision date (estimated)**

22 August 2025

**Recurring procurement**

Publication date of next tender notice (estimated): 31 January 2032

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## Award criteria

Name	Description	Type	Weighting
Quality of Samples - Product Characteristics	Full details can be found in the CfT documents section on eTenderNI <a href="https://etendersni.gov.uk/epps">https://etendersni.gov.uk/epps</a>	Quality	60%
Proposed Methodology	Full details can be found in the CfT documents section on eTenderNI <a href="https://etendersni.gov.uk/epps">https://etendersni.gov.uk/epps</a>	Quality	20%
Total Contract Price	Full details can be found in the CfT documents section on eTenderNI <a href="https://etendersni.gov.uk/epps">https://etendersni.gov.uk/epps</a>	Price	20%

## Other information

### Payment terms

Full details can be found in the CfT documents section on eTenderN -  
<https://etendersni.gov.uk/epps>

### Description of risks to contract performance

The Buyer cannot guarantee any particular level of business (volumes/values) within the Contract.

## Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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## Contracting authority

### the Education Authority

- Public Procurement Organisation Number: PPHJ-6982-JPXY

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United Kingdom

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Region: UKN06 - Belfast

Organisation type: Public authority - central government

Devolved regulations that apply: Northern Ireland