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Contract

## **Appropriate Adult Service**

Perth & Kinross Council

Angus Council

Dundee City Council

F03: Contract award notice

Notice identifier: 2021/S 000-030320

Procurement identifier (OCID): ocids-h6vhtk-02df88

Published 7 December 2021, 10:45am

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Perth & Kinross Council

2 High Street

Perth

PH1 5PH

### **Contact**

Sarah Lang

### **Email**

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### **Telephone**

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**Country**

United Kingdom

**NUTS code**

UKM77 - Perth & Kinross and Stirling

**Internet address(es)**

Main address

<http://www.pkc.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00372](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00372)

**I.1) Name and addresses**

Angus Council

Angus House, Orchardbank Business Park

Forfar

DD8 1AN

**Email**

[procurement@angus.gov.uk](mailto:procurement@angus.gov.uk)

**Telephone**

+44 3452777778

**Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

<http://www.angus.gov.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00236](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00236)

**I.1) Name and addresses**

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1NZ

**Email**

[eprocurement@dundeecity.gov.uk](mailto:eprocurement@dundeecity.gov.uk)

**Telephone**

+44 1382434000

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+44 1382433045

**Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

[www.dundee.gov.uk](http://www.dundee.gov.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00220](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Appropriate Adult Service

Reference number

PKC11335

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tender for the provision of Appropriate Adult Service across Tayside.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services
- 75000000 - Administration, defence and social security services
- 75300000 - Compulsory social security services

#### **II.2.3) Place of performance**

NUTS codes

- UKM77 - Perth & Kinross and Stirling
- UKM71 - Angus and Dundee City

Main site or place of performance

Tayside region

#### **II.2.4) Description of the procurement**

The development of a sustainable Appropriate Adult Service with national oversight to promote consistency has been identified as necessary to support the commencement of a new duty in Section 42 of 2016 Act which requires the police to request support for vulnerable individuals in police custody.

It has been agreed by the three local authorities across Tayside (Dundee City, Perth and Kinross and Angus Councils) that a joint Service is procured and that this is managed by Perth and Kinross Council.

The Service will be managed through the contract and will have an appointed provider to manage a team of self-employed Appropriate Adults.

The Appropriate Adults Co-ordinator role for Tayside will involve:

- Being responsible for the management and delivery of the Appropriate Adult Service in Tayside, assess and evaluate information relating to that service and identify current trends and gaps in service

provision. Responsible for managing performance and disciplinary issues, and lead on the recruitment and training of Appropriate Adults to the service.

- Responsible for setting annual budget for service and managing all financial matters including authorisation of expenses, purchase of equipment, print supplies and training costs.

- Maintain and further develop effective partnerships between Police Scotland (D Division) and relevant stakeholders and arrange and attend Management Group meetings as required.

- Contribute nationally to the management and development of Appropriate Adult Services across Scotland through attendance at national meetings.

- contracts and HR support, finance support for payments, control room support for Appropriate Adults regarding call outs, worker safety and traffic guidance as well as training as required.

Whilst the service will be provided across Tayside, it will be Perth and Kinross Council who will act as the host authority and Contract Administrator.

The role of an Appropriate Adult is primarily to facilitate communication during police procedures between the police and vulnerable adults aged 16 and over who have communication difficulties as a result of a mental disorder. This also applies to designated officers of the specific agencies detailed in Section 42 (3) of the 2016 Act.

The Appropriate Adult shall provide information, guidance and support to vulnerable adults whilst in Court if accused or as a witness. There may be other circumstances where an Appropriate Adult may be required, but these will be negotiated on an individual basis and in agreement with the host authority Perth and Kinross Council.

The Provider will co-ordinate the service from accessible premises based in Tayside.

The Service will be available to individuals 365 days of the year, 24 hours per day, including weekends and public holidays. The Service Co-ordinator or equivalent will ensure that there is personnel available 24 hours per day, 365 days per year to respond to requests.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 20%

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-022553](#)

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## **Section V. Award of contract**

### **Contract No**

PKC11335

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected



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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:676162)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Perth Sheriff Court

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