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Planning

## **Travel Management Services 2023**

Southern Universities Purchasing Consortium (SUPC)

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-030313

Procurement identifier (OCID): ocds-h6vhtk-037ca5

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Southern Universities Purchasing Consortium (SUPC)

Reading Enterprise Centre, The University of Reading, Whiteknights Road, Earley Gate

Reading

RG6 6BU

#### **Contact**

Linda Thompson

#### **Email**

[supc@reading.ac.uk](mailto:supc@reading.ac.uk)

#### **Telephone**

+44 1183784304

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

111357

**Internet address(es)**

Main address

<https://www.supc.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/86623>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=54422&B=SUPC](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=54422&B=SUPC)

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Travel Management Services 2023

Reference number

PFB4053SU

#### **II.1.2) Main CPV code**

- 63500000 - Travel agency, tour operator and tourist assistance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Business Travel Management Services providing Members with access to a fully managed service for all UK and International travel and associated services.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 - Business Travel Management Services

Lot 2 - Student Group Travel Services

### **II.2) Description**

#### **II.2.1) Title**

Travel Management Services 2023

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 63500000 - Travel agency, tour operator and tourist assistance services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

providing Members with access to a fully managed service for all UK and International travel and associated services. The Member will be able to research and book using an online tool and/or via offline booking channels using a traditional call centre/agent type operation (on the lowest cost non-Premium Line telephone number). This lot will cover UK and International Air, Rail, and Hotel services; Ferry services; Eurostar; International Vehicle Hire; Visa services and relevant professional advice to all clients.

### **II.3) Estimated date of publication of contract notice**

3 April 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No