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Tender

NCC City Services Green Team - Approved List Of Contractors 2021 - 2025

Newport City Council

F02: Contract notice

Notice identifier: 2021/S 000-030308

Procurement identifier (OCID): ocids-h6vhtk-02fddb

Published 7 December 2021, 9:45am

Section I: Contracting authority

I.1) Name and addresses

Newport City Council

Civic Centre

Newport

NP20 4UR

Contact

Shona Carle

Email

shona.carle@newport.gov.uk

Telephone

+44 1633656656

Country

United Kingdom

NUTS code

UKL21 - Monmouthshire and Newport

Internet address(es)

Main address

www.newport.gov.uk

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0273

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/home.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/home.html>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/home.html>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NCC City Services Green Team - Approved List Of Contractors 2021 - 2025

Reference number

NCC-2019-118

II.1.2) Main CPV code

- 77211500 - Tree-maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

Newport City Council is proud to own and maintain in excess of 2 million trees which includes over 185 hectares of mixed deciduous woodland.

This includes various different Client areas where trees are present: eg Highways, Education, Parks, Woodlands and the Monmouthshire and Brecon Canal etc.

Newport City Council takes the care and responsibility of its trees very seriously to ensure that they are as healthy and safe for as long as possible as per the formerly adopted Newport City Council 2015 Tree Policy, supporting this is a raft of National and Local Policies to safeguard healthy tree stock.

All Council tree stock is inspected by qualified and experienced Tree Consultants on a cyclical basis and subsequently the practical tree work is tendered out. Technical diagnostic work is also undertaken to trees to determine the most appropriate course of action on trees of sufficient value.

Exacting standards of professionalism both by Tree Consultants and Tree Surgeons are expected and required, with the latter carrying out a broad spectrum of physical tree work – some of which is highly specialised in nature.

In order to deliver this Service, an Approved List of Contractors is being implemented via consultation with Strategic Procurement and it will be compiled and maintained in accordance with Newport City Council standing orders.

This is the Round Two opportunity in order for any additional interested suppliers to apply to join the existing Approved List. Appointed suppliers, unless applying for an additional Lot, need not re-apply.

NB: The Approved List was originally to be for the period 2020 to 2023. Due to the Covid Pandemic the evaluation was not completed until early 2021, and therefore the Approved List will now be for the period 1 April 2021 to 31 March 2025.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Tree Consultants

Lot No

1

II.2.2) Additional CPV code(s)

- 03452000 - Trees
- 71355000 - Surveying services

II.2.3) Place of performance

NUTS codes

- UKL21 - Monmouthshire and Newport

II.2.4) Description of the procurement

The Council is looking for suitably qualified and established Arboricultural professionals to carry out Visual Tree Assessment (VTA) surveys by an NQF level 2 competent person of all trees; where this identifies defects, a VTA inspection by an NQF level 3 competent person identifying a reasonably practicable prioritised works program.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Tree Surgeons

Lot No

2

II.2.2) Additional CPV code(s)

- 77211300 - Tree-clearing services
- 77211400 - Tree-cutting services
- 77340000 - Tree pruning and hedge trimming

- 77341000 - Tree pruning

II.2.3) Place of performance

NUTS codes

- UKL21 - Monmouthshire and Newport

II.2.4) Description of the procurement

The Council is looking for suitably qualified and experienced Tree Surgeons in order to carry out the necessary maintenance to the NCC owned tree stock. This involves a wide variety of works including felling, dismantling, highways work, cable bracing etc. Therefore, NCC expects a high quality of work and public relations as the successful contractors will be representing NCC when carrying out works.

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II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

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48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 December 2021

Local time

8:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

8 December 2021

Local time

8:30am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

1. Register your company on the etenderwales portal (this is only required once)

- Browse to the eSourcing Portal: www.etenderwales.bravosolution.co.uk
- Click the “Suppliers register here” link
- Agree to the terms and conditions and click “continue”
- Enter your correct business and user details
- Note the username you chose and click “Save” when complete
- You will shortly receive an email with your unique password (please keep this secure)

2. Express an Interest in the Project

- Login to the portal with the username/password
- Click the “PQQs Open to All Suppliers” link. (These are Pre-Qualification Questionnaires open to any registered supplier)
- Click on the relevant PQQ (pqq_33200) available from 7th December 2021) to access the content.
- Click the “Express Interest” button in the “Actions” box on the page.
- This will move the PQQ into your “My PQQs” page. (This is a secure area reserved for your projects only)
- Click on the ITT code to access the content

3. Responding to the tender

- You can now choose to “Create Response” or “Decline to Respond” (please give a reason if declining)
- You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification

- Note the deadline for completion, then follow the onscreen instructions to complete the PQQ

- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon – Fri (8am – 6pm) on:

- email: help@bravosolution.co.uk

- Phone: 0800 368 4850

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=116501

(WA Ref:116501)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom