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Tender

## **WHC - Estate Management Service**

Welwyn Hatfield Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-030273

Procurement identifier (OCID): ocds-h6vhtk-037c8a

Published 27 October 2022, 7:50am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Welwyn Hatfield Borough Council

The Campus

Welwyn Garden City

AL8 6AE

#### **Contact**

Procurement

#### **Email**

[a.harper@welhat.gov.uk](mailto:a.harper@welhat.gov.uk)

#### **Telephone**

+44 1707357371

#### **Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.welhat.gov.uk](http://www.welhat.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.welhat.gov.uk](http://www.welhat.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.welhat.gov.uk](http://www.welhat.gov.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

WHC - Estate Management Service

Reference number

C990

#### **II.1.2) Main CPV code**

- 70000000 - Real estate services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Welwyn Hatfield Borough Council is seeking suitably qualified and experienced Contractor(s) to undertake Estate Management Services on behalf of the Council. The contract is split into two Lots and bidders may apply for either or both lots. The Lots are: Lot 1 – Estate Management Services for Estates Lot 2 – Right to Buy The Council is inviting a multi Lot discount if applying for both Lots. All bidders must be RICS members and provide evidence to support this.

#### **II.1.5) Estimated total value**

Value excluding VAT: £960,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Estate Management Services for Estates

Lot No

1

**II.2.2) Additional CPV code(s)**

- 70330000 - Property management services of real estate on a fee or contract basis

**II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Borough of Welwyn Hatfield

**II.2.4) Description of the procurement**

Estate Management Services for Estates

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £720,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

Possible one year extension

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

Optional one year extension

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Right to Buy Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 70300000 - Real estate agency services on a fee or contract basis

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Borough of Welwyn Hatfield

### **II.2.4) Description of the procurement**

Right to Buy Services

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £240,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

Possible one year extension

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As detailed in the tender documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

n/a

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 November 2022

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

28 November 2022

Local time

5:00pm

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Institute of Arbitrators

London

Country

United Kingdom