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Contract

HR and Payroll Software

Notre Dame High School

F03: Contract award notice

Notice identifier: 2024/S 000-030237

Procurement identifier (OCID): ocids-h6vhtk-04850f

Published 20 September 2024, 4:27pm

Section I: Contracting authority

I.1) Name and addresses

Notre Dame High School

Fulwood Road,

Sheffield

S10 3BT

Email

hhazleton@notredame-high.co.uk

Telephone

+44 1142302536

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.notredame-high.co.uk>

Buyer's address

<http://www.notredame-high.co.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR and Payroll Software

Reference number

CA14431 -

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

This Invitation to Tender (ITT) is for the provision of human resources and payroll software for St Clare Catholic Multi Academy Trust.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £118,088.87

II.2) Description

II.2.2) Additional CPV code(s)

- 79414000 - Human resources management consultancy services

II.2.3) Place of performance

NUTS codes

- UKE3 - South Yorkshire

Main site or place of performance

South Yorkshire

II.2.4) Description of the procurement

This Invitation to Tender (ITT) is for the provision of human resources and payroll software for St Clare Catholic Multi Academy Trust.

The proposed contract will be for an initial 3-year period subject to satisfactory performance, covering the following academic and financial years:

- 2024/25
- 2025/26
- 2026/27

The contract may be further extended by an additional two years in one-year increments subject to satisfactory performance and mutual consent. The contract will be retendered

at the end of the fourth or fifth year, if extended, otherwise it will be retendered by the end of the third year.

All tenders must be able to demonstrate a detailed understanding of human resources and payroll management and legal and statutory compliance.

II.2.5) Award criteria

Quality criterion - Name: Customer requirements, technical spec / Weighting: 40.00%

Quality criterion - Name: Value added / Weighting: 10.00%

Price - Weighting: 50.00%

II.2.11) Information about options

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-023433](#)

Section V. Award of contract

Contract No

CA14431

Title

HR and Payroll Software

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

20 September 2024

V.2.2) Information about tenders

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

IRIS SOFTWARE LIMITED

4th Floor Heathrow Approach, 470 London Road,

Slough

SL3 8QY

Email

bidteam@iris.co.uk

Telephone

+44 3448449644

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

www.iris.co.uk

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £118,088.87

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Notre Dame High School

St Clare Catholic Multi Academy Trust

Sheffield

S9 3WU

Email

tender@stclarecmat.org.uk

Telephone

+44 1142302536

Country

United Kingdom