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Tender

## **ECO Stars Technical Management Support – Framework Agreement**

The City of Edinburgh Council  
Inverclyde Council  
Renfrewshire Council  
East Dunbartonshire Council  
West Dunbartonshire Council  
Glasgow City Council  
East Renfrewshire Council  
North Lanarkshire Council  
West Lothian Council  
Midlothian Council  
East Lothian Council  
Clackmannanshire Council  
Fife Council  
Dundee City Council  
Angus Council  
Aberdeenshire Council  
Aberdeen City Council  
Moray Council  
The Highland Council  
Comhairle nan Eilean Siar  
Argyll and Bute Council  
Perth & Kinross Council  
Stirling Council  
North Ayrshire Council  
East Ayrshire Council  
South Ayrshire Council  
Dumfries and Galloway Council  
South Lanarkshire Council  
Scottish Borders Council  
Orkney Islands Council

Shetland Islands Council  
Falkirk Council  
The City of Edinburgh Council

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## **Section I: Contracting authority**

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[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290)

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UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

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[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00225](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00225)

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**I.1) Name and addresses**

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Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00196](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00196)

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[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00183](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00183)

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[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00010](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00010)

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[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00140](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140)

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UKM73 - East Lothian and Midlothian

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[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00187](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187)

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[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00232](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232)

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UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

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<http://www.moray.gov.uk>

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[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00160](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00160)

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UKM6 - Highlands and Islands

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**Internet address(es)**

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Buyer's address

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[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00394](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00394)

**I.1) Name and addresses**

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UKM65 - Orkney Islands

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[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00369](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00369)

**I.1) Name and addresses**

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ZE1 0LZ

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United Kingdom

**NUTS code**

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### **NUTS code**

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### **Internet address(es)**

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## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services



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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ECO Stars Technical Management Support – Framework Agreement

Reference number

CT2808

#### **II.1.2) Main CPV code**

- 90710000 - Environmental management

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

ECO Stars is a fleet recognition scheme that provides recognition and advice on good environmental practice to operators of fleets of vehicles.

#### **II.1.5) Estimated total value**

Value excluding VAT: £640,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90700000 - Environmental services
- 80540000 - Environmental training services
- 90710000 - Environmental management
- 90711000 - Environmental impact assessment other than for construction
- 90711200 - Environmental standards other than for construction

- 90711300 - Environmental indicators analysis other than for construction
- 90711400 - Environmental Impact Assessment (EIA) services other than for construction
- 90711500 - Environmental monitoring other than for construction

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of
- UKM - Scotland

### **II.2.4) Description of the procurement**

ECO Stars is a scheme that provides recognition and advice on good environmental practice to operators of fleets of vehicles that travel within that local authority's administrative area.

The City of Edinburgh Council intends to appoint a suitably experienced Environmental Consultant to provide technical management services in relation to the ECO Stars Scheme.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The length of this Framework will be for a period of 3 years with the option to extend for up to a further 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Tenderers are required to have a minimum “general” annual turnover of GBP320,000 for the last two financial years. Where a Tenderer does not have an annual turnover of this value, the Council may exclude the Tenderer from the competition or may apply discretion seeking supporting evidence to determine the Tenderer’s suitability to proceed in the competition.

Tenderers will be required provide the following information:

Current ratio for Current Year: 1.10

Current ratio for Prior Year: 1.10

The formula for calculating a Tenderer’s current ratio is current assets divided by current liabilities. The acceptable range for each financial ratio is greater than 1.10. Where a Tenderer’s current ratio is less than the acceptable value, the Council may exclude the Tenderer from the competition or may apply discretion seeking supporting evidence to determine the Tenderer’s suitability to proceed in the competition.

Tenderers are required to hold, or commit to obtaining prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

a. Employers (Compulsory) Liability Insurance - GBP5m

b. Public Liability Insurance - GBP10m

c. Professional Indemnity - GBP5m

Minimum level(s) of standards possibly required

Tenderers are required to have a minimum “general” annual turnover of GBP320,000 for the last two financial years.

Tenderers will be required to meet the following minimum financial ratio:

Current ratio for Current Year: 1.10

Current ratio for Prior Year: 1.10

Tenderers are required to hold, or commit to obtaining prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

a. Employers (Compulsory) Liability Insurance - GBP5m

b. Public Liability Insurance - GBP10m

c. Professional Indemnity - GBP5m

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 January 2022

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 17 May 2022

**IV.2.7) Conditions for opening of tenders**

Date

17 January 2022

Local time

12:00pm

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: No

**VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

**VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please

visit the Public Contracts Scotland Web Site at  
[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=675652](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=675652).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at  
[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:  
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The successful Contractors will be required to deliver Community Benefits in support of the Council's economic, social and environment objectives. Please find further information in the documents attached.

(SC Ref:675652)

Download the ESPD document here:  
[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=675652](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=675652)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom