

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/030148-2021>

Tender

## **Bushey St James Trust ~ Cleaning Services Tender**

Bushey St James Trust

F02: Contract notice

Notice identifier: 2021/S 000-030148

Procurement identifier (OCID): ocds-h6vhtk-02fd3b

Published 3 December 2021, 6:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Bushey St James Trust

C/O Bushey Meads School, Coldharbour Lane, Bushey

Hertfordshire

WD23 4PA

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://bsjt.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/A4D8DQ8W8E>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Bushey St James Trust ~ Cleaning Services Tender

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide cleaning services for Bushey St James Trust, at the following locations:

- Bushey Meads Secondary School, Coldharbour Lane, Bushey, Herts, WD23 4PA
- Little Reddings Primary School, Harcourt Road, Bushey, Watford, Herts, WD23 3PR
- Hartsbourne Primary School, Bushey WD23 1SJ

#### **II.1.5) Estimated total value**

Value excluding VAT: £980,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

## II.2.4) Description of the procurement

The Bushey St James Trust is an exciting multi academy trust in Bushey, Hertfordshire made up of three academy schools, Bushey Meads Secondary School, Little Reddings Primary School and Hartsbourne Primary School.

In February 2012 Bushey Meads Secondary School and Little Reddings Primary School formed the Multi Academy Trust and the purpose behind the joint application was to develop links between primary and secondary phase education. The MAT expanded to three schools with Hartsbourne Primary School joining in December 2017. The long-term vision of the Trust is to expand further to included other local schools.

The tender project is seeking to appoint Cleaning services contractor whose initiative and innovation will be welcomed for the provision of service within the existing facilities the 1262 students and 150 teaching and support staff at Bushey Meads School, 301 students and 50 staff at Little Reddings Primary School and the 202 students and 25 staff at Hartsbourne Primary School with a focus on cleaning excellence.

The contract being tendered is for three years in duration from 1st January 2023 to 31st December 2025 with an option to extend for a further 2 years.

The School year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that School will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all cleaning services within the School(s), which currently includes:

Bushey Meads School - 10700sqm<sup>2</sup>

Little Reddings School – 2515sqm<sup>2</sup>

Hartsbourne Primary School - 1009 sqm<sup>2</sup>

Whilst the School prioritises value for money as a key objective of the Competitive Tender Process, the Governing body is not obliged to accept the lowest price.

The value of the current contract is: -

2020-21

Bushey Meads School £131k

Little Reddings Primary School £50k \*currently some areas are in house

Hartsbourne Primary School £15k

Bushey St James Trust expects the successful contractor to enable the continued development of cleaning services. The School expects the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of the school.

As a school who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century.

Please see SQ Document for further details.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £980,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2023

End date

31 December 2027

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 January 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

14 February 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Hertfordshire:-School-cleaning-services./A4D8DQ8W8E>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/A4D8DQ8W8E>

GO Reference: GO-2021123-PRO-19337790

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Bushey St James Trust

Hertfordshire

Country

United Kingdom