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Tender

Bushey St James Trust ~ Cleaning Services Tender

Bushey St James Trust

F02: Contract notice

Notice identifier: 2021/S 000-030148

Procurement identifier (OCID): ocds-h6vhtk-02fd3b

Published 3 December 2021, 6:15pm

Section I: Contracting authority

I.1) Name and addresses

Bushey St James Trust

C/O Bushey Meads School, Coldharbour Lane, Bushey

Hertfordshire

WD23 4PA

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

https://bsjt.org.uk/

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://litmustms.co.uk/respond/A4D8DQ8W8E

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Bushey St James Trust ~ Cleaning Services Tender

II.1.2) Main CPV code

• 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for Bushey St James Trust, at the following locations:

- •Bushey Meads Secondary School, Coldharbour Lane, Bushey, Herts, WD23 4PA
- •Little Reddings Primary School, Harcourt Road, Bushey, Watford, Herts, WD23 3PR
- •Hartsbourne Primary School, Bushey WD23 1SJ

II.1.5) Estimated total value

Value excluding VAT: £980,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

• UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

II.2.4) Description of the procurement

The Bushey St James Trust is an exciting multi academy trust in Bushey, Hertfordshire made up of three academy schools, Bushey Meads Secondary School, Little Reddings Primary School and Hartsbourne Primary School.

In February 2012 Bushey Meads Secondary School and Little Reddings Primary School formed the Multi Academy Trust and the purpose behind the joint application was to develop links between primary and secondary phase education. The MAT expanded to three schools with Hartsbourne Primary School joining in December 2017. The long-term vision of the Trust is to expand further to included other local schools.

The tender project is seeking to appoint Cleaning services contractor whose initiative and innovation will be welcomed for the provision of service within the existing facilities the 1262 students and 150 teaching and support staff at Bushey Meads School, 301 students and 50 staff at Little Reddings Primary School and the 202 students and 25 staff at Hartsbourne Primary School with a focus on cleaning excellence.

The contract being tendered is for three years in duration from 1st January 2023 to 31st December 2025 with an option to extend for a further 2 years.

The School year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that School will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all cleaning services within the School(s), which currently includes:

Bushey Meads School - 10700sqm2

Little Reddings School – 2515sqm2

Hartsbourne Primary School - 1009 sqm2

Whilst the School prioritises value for money as a key objective of the Competitive Tender Process, the Governing body is not obliged to accept the lowest price.

The value of the current contract is: -

2020-21

Bushey Meads School £131k

Little Reddings Primary School £50k *currently some areas are in house

Hartsbourne Primary School £15k

Bushey St James Trust expects the successful contractor to enable the continued development of cleaning services. The School expects the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of the school.

As a school who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century.

Please see SQ Document for further details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £980,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2023

End date

31 December 2027

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 January 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

14 February 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

For more information about this opportunity, please visit the Delta eSourcing portal at:

https://litmustms.co.uk/tenders/UK-UK-Hertfordshire:-School-cleaning-services./A4D8DQ8W8E

To respond to this opportunity, please click here:

https://litmustms.co.uk/respond/A4D8DQ8W8E

GO Reference: GO-2021123-PRO-19337790

VI.4) Procedures for review

VI.4.1) Review body

Bushey St James Trust

Hertfordshire

Country

United Kingdom