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Tender

## **Grounds Maintenance Services 2022-2026**

Orkney Islands Council

F02: Contract notice

Notice identifier: 2021/S 000-030135

Procurement identifier (OCID): ocds-h6vhtk-02fd2e

Published 3 December 2021, 4:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Orkney Islands Council

School Place

Kirkwall

KW15 1NY

#### **Contact**

David Custer

#### **Email**

[david.custer@orkney.gov.uk](mailto:david.custer@orkney.gov.uk)

#### **Telephone**

+44 01856873535

#### **Fax**

+44 01856876158

**Country**

United Kingdom

**NUTS code**

UKM65 - Orkney Islands

**Internet address(es)**

Main address

<http://www.orkney.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00369](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00369)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

#### **I.4) Type of the contracting authority**

Regional or local authority

#### **I.5) Main activity**

General public services

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### **Section II: Object**

#### **II.1) Scope of the procurement**

##### **II.1.1) Title**

Grounds Maintenance Services 2022-2026

Reference number

1202010-01

##### **II.1.2) Main CPV code**

- 77314000 - Grounds maintenance services

##### **II.1.3) Type of contract**

Services

##### **II.1.4) Short description**

Provision of Grounds Maintenance Services for period 1 April 2022 to 31 March 2026

##### **II.1.5) Estimated total value**

Value excluding VAT: £1,200,000

##### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.2) Description**

##### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKM65 - Orkney Islands

Main site or place of performance

Orkney mainland, linked south isles and Hoy

### **II.2.4) Description of the procurement**

To provide grounds maintenance services across the Orkney mainland, linked south isles and Hoy. This will include grass cutting, strimming, weed control, maintenance of planting including shrubs and small trees. Note this will be a term service contract for the four year period from 1 April 2022 until 31 March 2026, with an option to extend for one further year subject to meeting the performance criteria defined in the contract.

### **II.2.5) Award criteria**

Quality criterion - Name: People / Weighting: 6

Quality criterion - Name: Plan / Weighting: 6

Quality criterion - Name: Equipment / Weighting: 6

Quality criterion - Name: Maintenance / Weighting: 4

Quality criterion - Name: Health & Safety / Weighting: 6

Quality criterion - Name: Method Statement / Weighting: 6

Quality criterion - Name: Fair Work Practices / Weighting: 6

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

Employer has option to extend for one additional 12 month period subject to meeting the performance criteria defined in the contract

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria will be included in the SPD

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2015/S 194-352102](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 January 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 7 April 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

14 January 2022

Local time

12:00pm

Place

Kirkwall

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2025/2026

### **VI.3) Additional information**

Orkney Islands Council reserves the right to cancel the procurement at any stage and not award a Contract. The expenditure, work or effort undertaken by bidders prior to the

award of any Contract is accordingly a matter solely for the commercial judgement of bidders. Late tenders will not be considered by the Council and all questions are to be submitted via the Questions and Answers section of this contract advertisement on PCS. An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations may bring proceedings in the Sheriff Court of Court of Session.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=675737](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=675737).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:675737)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=675737](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=675737)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Kirkwall Sheriff Court

Watergate

Kirkwall

KW15 1PD

Country

United Kingdom