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Tender

## **Provision of Patient Transport Services**

NHS Grampian

F02: Contract notice

Notice identifier: 2021/S 000-030133

Procurement identifier (OCID): ocds-h6vhtk-02fd2c

Published 3 December 2021, 4:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Grampian

Summerfield House, 2 Eday Road

Aberdeen

AB15 6RE

#### **Contact**

Peter Obosi

#### **Email**

[peter.obosi@nhs.scot](mailto:peter.obosi@nhs.scot)

#### **Telephone**

+44 3454566000

#### **Country**

United Kingdom

**NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.nhsgrampian.org>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00200](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00200)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Patient Transport Services

Reference number

OC004-21

#### **II.1.2) Main CPV code**

- 60000000 - Transport services (excl. Waste transport)

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This is a Framework Agreement for the Provision of Patient Transport Services (Especially Renal Patients and other categories of Patients).

The Authority's requirements are for patients without access to alternative transport options, such as relatives/friends or the voluntary sector. This will include those patients whose own transport arrangements are temporarily unavailable. The Renal Service within NHS Grampian is based in units at the following sites: Aberdeen, Stonehaven, Inverurie, Peterhead, Elgin, and Banff. The total number of lots is 8 (1 for each of the 6 dialysis units, 1 for journeys to satellite Renal Units out with a patient's local area or to ARI, and 1 for journeys to and from RI of Glasgow or Edinburgh). From the tenders received, the Authority intends to appoint a minimum of one provider each for lots 2-6 and a maximum of two providers to lots 1, 7, and 8. The service is required 24 hours a day, 7 days a week, and 365 days a year.

Please refer to the ITT Documents on PCS-Tender for more information.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,600,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Aberdeen City and Environs

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)
- 60120000 - Taxi services

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen City and Environs

### **II.2.4) Description of the procurement**

The Lot involves transporting patients (especially renal patients) within Aberdeen City's geographical area to and from the Aberdeen Royal Infirmary Hospital and other hospitals within the city. A maximum of 2 providers will be appointed onto this lot. Further information is available on the Specification and ITT doc.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality/Technical / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will be for a period of three years and with the option to extend for an additional one year at the authority's discretion.

The Authority also reserves the right to extend beyond the four periods of the framework agreement where there is an urgent clinical and business need to do so or due to any circumstances beyond her control.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please see ITT Docs on PCS-Tender for further information.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Banff & Environs

Lot No

2

**II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)
- 60120000 - Taxi services

**II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Banff and Environs

**II.2.4) Description of the procurement**

The Lot involves transporting patients within the Banff and environs area to and from Chalmers Hospital. A minimum of 1 provider will be appointed onto this lot. Further information is available on the Specification and ITT doc.

**II.2.5) Award criteria**

Quality criterion - Name: Quality/Technical / Weighting: 40

Price - Weighting: 60

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will be for a period of three years and with the option to extend for an additional one year at the authority's discretion. The Authority also reserves the right to extend beyond the four periods of the framework agreement where there is an urgent clinical and business need to do so or due to any circumstances beyond her

control.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please check the ITT Docs on PCS-Tender for further information.

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Elgin & Environs

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)
- 60120000 - Taxi services

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Elgin & Environs

### **II.2.4) Description of the procurement**

This Lot involves transporting patients within Elgin and environs to and from Dr. Grays Hospital. A minimum of 1 provider will be appointed to this lot. Further information is available on the Specification and ITT.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality/Technical / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will be for a period of three years and with the option to extend for an additional one year at the authority's discretion. The Authority also reserves the right to extend beyond the four periods of the framework agreement where there is an urgent clinical and business need to do so or due to any circumstances beyond her control.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please check the ITT Docs on PCS-Tender for further information.

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Inverurie & Environs

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)
- 60120000 - Taxi services

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Inverurie hospital and environs

### **II.2.4) Description of the procurement**

This Lot involves transporting patients within Inverurie and environs to and from Inverurie Hospital. A minimum of 1 provider will be appointed to this lot. Further information is available on the Specification and ITT doc.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality/Technical / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

## Description of renewals

The Framework Agreement will be for a period of three years and with the option to extend for an additional one year at the authority's discretion. The Authority also reserves the right to extend beyond the four periods of the framework agreement where there is an urgent clinical and business need to do so or due to any circumstances beyond her control.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please check the ITT Docs on PCS-Tender for further information.

## **II.2) Description**

### **II.2.1) Title**

Lot 5 - Peterhead & Environ

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)
- 60120000 - Taxi services

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Peterhead hospital & environs

#### **II.2.4) Description of the procurement**

The Lot involves transporting patients within Peterhead and environs to and from Peterhead Community Hospital. A minimum of 1 provider will be appointed to this lot. Further information is available on the Specification and ITT.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality/Technical / Weighting: 40

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will be for a period of three years and with the option to extend for an additional one year at the authority's discretion. The Authority also reserves the right to extend beyond the four periods of the framework agreement where there is an urgent clinical and business need to do so or due to any circumstances beyond her control.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

#### **II.2.14) Additional information**

Please check the ITT Docs on PCS-Tender for further information.

### **II.2) Description**

#### **II.2.1) Title**

Lot 6 - Stonehaven & Environs

Lot No

6

#### **II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)
- 60120000 - Taxi services

#### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Kincardine Community Hospital, Stonehaven and Environs

#### **II.2.4) Description of the procurement**

The Lot involves transporting patients within the Stonehaven and environs area to and from Kincardine Community Hospital. A minimum of 1 provider will be appointed onto this lot. Further information is available on the Specification and ITT doc.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality/Technical / Weighting: 40

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will be for a period of three years and with the option to extend for an additional one year at the authority's discretion. The Authority also reserves the right to extend beyond the four periods of the framework agreement where there is an urgent clinical and business need to do so or due to any circumstances beyond her control.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please check the ITT Docs on PCS-Tender for further information.

### **II.2) Description**

#### **II.2.1) Title**

Lot 7- Journeys across NHS Grampian sites to non-local satellite hospitals or to the ARI

Lot No

7

#### **II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)

- 60120000 - Taxi services

### **II.2.3) Place of performance**

NUTS codes

- UKM5 - North Eastern Scotland

Main site or place of performance

Grampian Region and all NHS Grampian sites

### **II.2.4) Description of the procurement**

This Lot covers the transportation of patients to other hospitals outside their geographical area including the Aberdeen Royal Infirmary.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality/Technical / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will be for a period of three years and with the option to extend for an additional one year at the authority's discretion. The Authority also reserves the right to extend beyond the four periods of the framework agreement where there is an urgent clinical and business need to do so or due to any circumstances beyond her control.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please check the ITT Docs on PCS-Tender for further information.

## **II.2) Description**

### **II.2.1) Title**

Lot 8 - Journeys from across NHS Grampian to Edinburgh Royal Infirmary or Glasgow Royal Infirmary

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)
- 60120000 - Taxi services

### **II.2.3) Place of performance**

NUTS codes

- UKM5 - North Eastern Scotland

Main site or place of performance

All NHS Grampian's sites

### **II.2.4) Description of the procurement**

This Lot covers the transportation of Patients to hospitals in Edinburgh or Glasgow. Providers may be required to pick up patients from across Grampian and to hospitals in Edinburgh or Glasgow or to any other hospitals outside the Grampian region. For these journeys, the potential providers will be expected to be available at very short notice and journeys could take place anytime including overnight, weekends, and public holidays.

A minimum of two providers will be appointed to this lot.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality/Technical / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Framework Agreement will be for a period of three years and with the option to extend for an additional one year at the authority's discretion. The Authority also reserves the right to extend beyond the four periods of the framework agreement where there is an urgent clinical and business need to do so or due to any circumstances beyond her control.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please check the ITT Docs on PCS-Tender for further information.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Interested providers are required to have all necessary registrations, permissions and licences that would enable them to provide this sort of service. Providers are required to conform with all regulations in the UK that are applicable in providing this sort of service.

Please see the ITT documents on PCS-Tender for further information.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

National Health Service Scotland (NHSS) Contract Terms & Conditions for the Purchase of Services shall apply. Please note that the terms and conditions may be subject to amendments or supplemented with other Special Conditions. See the ITT Documents on PCS-Tender for further information.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The Framework Agreement will be for a period of three years and with the option to extend for an additional one year at the authority's discretion. The Authority also reserves the right to extend beyond the four periods of the framework agreement where there is an urgent clinical need or extenuating circumstances to do so.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2015/S 099-180173](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 January 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

17 January 2022

Local time

12:00pm

Place

Online via PCS-Tender

Information about authorised persons and opening procedure

Procurement Department

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3) Additional information**

The Authority shall notify all bidders of its decision to award the framework via PCS-Tender as soon as possible after a decision has been made. The Authority shall observe a 10 days standstill period before the contract is awarded. Unsuccessful bidders shall be debriefed accordingly.

The Authority will be using PCS eTendering System for this procurement exercise and reserves the right to use a reverse auction.

The tender publication will be from the week commencing 6th December 2021 via this link (<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>) and the deadline for the return of all completed Tenders is 12:00 on 17/01/2022.

The conditions of the contract will be based on the Authority's Terms and Conditions.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20230. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:675729)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Aberdeen Sheriff Court and Justice of Peace court

53 Castle Street

ABERDEEN

AB11 5BB

Email

[aberdeen@scotcourts.gov.uk](mailto:aberdeen@scotcourts.gov.uk)

Telephone

+44 1224657200

Country

United Kingdom