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Planning

## **Market Engagement: Property Transformation Programme. Workplace Service Management (WSM)**

Ministry of Justice

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-030101

Procurement identifier (OCID): ocds-h6vhtk-049c75

Published 20 September 2024, 9:35am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ministry of Justice

102 Petty France

London

SW1H 9AJ

#### **Email**

[PTP@justice.gov.uk](mailto:PTP@justice.gov.uk)

#### **Telephone**

+44 02033343555

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/ministry-of-justice>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Market Engagement: Property Transformation Programme. Workplace Service Management (WSM)

#### **II.1.2) Main CPV code**

- 70000000 - Real estate services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The purpose of this Prior Information Notice (PIN) is to inform the market of a potential opportunity for the provision of Workplace Services Management (WSM) and the Ministry of Justice's (MoJ) intention to engage with potential providers through a Preliminary Market Engagement (PME) event and subsequent PME activities.

The publication of this early engagement opportunity is a voluntary publication and does not represent a commitment by the MoJ to initiate, run or complete a full procurement competition in relation to a contract for the services described.

Workplace Services Management will be a managed service that provides the following key capabilities:

- Integrated Digital System and management of a Common Data Environment
- Performance Management, Analysis and Reporting
- Innovation, technology and data
- Workplace Support Services
- Assurance and Compliance
- Contingency Planning and Disaster Recovery
- Asset Management

- Sustainability and Social Value
- Projects and Project Management

The Property Transformation Programme (PTP) is planning to transform Facilities Management (FM) across the full HMPPS Prison and Probation estate. PTP may also be rolled out to any other MoJ estate, including potentially HMCTS estate in future.

MoJ's estate is continually changing, including in terms of the buildings forming part of the estate and the number and location of those buildings, and will continue to change from the start of and during the life of the contract. PTP is intended to be flexible to accommodate such changes and all buildings within the general description above forming part of MoJ's estate from time to time are potentially within scope of the WSM contract.

Without the provision of Facilities Management (FM), our buildings would not be secure, safe, or operational and would therefore not comply with mandatory and statutory requirements. This could put the safety of offenders and MoJ staff, colleagues and stakeholders at risk and result in severe reputational damage for the MoJ and wider government.

The current, integrator/in house, FM supplier and MoJ model will be replaced by a new operating model comprising WSM, TFM and the MoJ for the delivery and management of FM services and related activities.

The intended five TFM contracts will be competed and procured under a separate procurement exercise. It is the MoJ intention that the TFM requirement will be competed under Crown Commercial Service (CCS) framework RM6232 Facilities Management and Workplace Services. The indicative launch date for the TFM procurement is Nov 24.

Continued below.

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 32420000 - Network equipment
- 32423000 - Network hubs
- 32580000 - Data equipment
- 48170000 - Compliance software package
- 48331000 - Project management software package
- 48332000 - Scheduling software package
- 48333000 - Contact management software package
- 48420000 - Facilities management software package and software package suite
- 48613000 - Electronic data management (EDM)
- 50312300 - Maintenance and repair of data network equipment
- 70332200 - Commercial property management services
- 71248000 - Supervision of project and documentation
- 71356300 - Technical support services
- 71620000 - Analysis services
- 72000000 - IT services: consulting, software development, Internet and support
- 72212170 - Compliance software development services
- 72212732 - Data security software development services
- 72224000 - Project management consultancy services
- 72224200 - System quality assurance planning services
- 72225000 - System quality assurance assessment and review services
- 72253000 - Helpdesk and support services
- 72300000 - Data services
- 72310000 - Data-processing services
- 72317000 - Data storage services
- 72514100 - Facilities management services involving computer operation
- 72514200 - Facilities management services for computer systems development

- 72514300 - Facilities management services for computer systems maintenance
- 72800000 - Computer audit and testing services
- 72900000 - Computer back-up and catalogue conversion services
- 79313000 - Performance review services
- 79400000 - Business and management consultancy and related services
- 79410000 - Business and management consultancy services
- 79411000 - General management consultancy services
- 79418000 - Procurement consultancy services
- 79420000 - Management-related services
- 79421000 - Project-management services other than for construction work

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKJ - South East (England)
- UKK - South West (England)
- UKL - Wales

### **II.2.4) Description of the procurement**

The WSM Procurement is a national client-side partner who will enhance the capabilities of the internal organisation. This WSM Contractor will also provide a digital solution to integrate the data from the supply chain and provide the data to MoJ. The WSM Contractor is a new role that will support MoJ to effectively monitor and report on the delivery of services across the estate.

To manage the new supplier landscape, The MoJ is implementing a Win Restriction relevant to the Contracts to be awarded for TFM, and the Contract which has been

awarded for WSM. The Win Restriction is that a Bidder cannot be awarded any of the TFM Contracts where it has been awarded the WSM Contract. The MoJ considers that there would be an operational conflict of interest if the same supplier was appointed to be both WSM Contractor and a TFM Contractor. MoJ does not consider that this issue is capable of being addressed through a compliance regime such as ethical walls or physical separation of teams, as that does not address the fundamental point that it would be inappropriate for the WSM Contractor to carry out a supervisory, monitoring and/or assurance function over itself. The MoJ considers that this would also be the case if a WSM Contractor were carrying out a supervisory, monitoring and/or assurance function over:

- (a) Another part of its company group (if that other part of its company group were appointed as a TFM Contractor); or
- (b) A TFM Contractor which relies within its supply chain on the WSM Contractor to deliver a material part of a TFM Contract.

We have engaged with the market about PTP including the WSM Contract during the period Jun 22–Jun 24. An earlier PIN (published date 28/06/23) was used to advertise the initial engagement phase. Market engagement has been with different parties including most recently suppliers under CCS Framework RM6168 (Lot 7), the previous route to market for WSM. The timing of the General Election resulted in our issue of ITT documentation being rescheduled from the summer to the autumn. As a result, MoJ are unable to complete the WSM procurement and associated governance to allow a contract award prior to the expiry of the RM6168 framework in July 2025. A new route to market is now being pursued as described below. This PIN launches the market engagement in respect of that new route to market. We intend to make available now to all interested suppliers market engagement materials previously shared with RM6168 suppliers including the draft ITT and draft contract, via e-sourcing platform Award.

If you wish to view the earlier market engagement materials please provide us with two contacts by emailing us at [ptp@justice.gov.uk](mailto:ptp@justice.gov.uk) . To access the documentation, you will be required to sign a non-disclosure agreement (NDA) via Adobe e-sign.

We intend to run a virtual briefing call on 27/09/24 which will provide further details of the opportunity and how to participate further in the market engagement activity. If you would like to attend this event please email [ptp@justice.gov.uk](mailto:ptp@justice.gov.uk) by 25/09/24 providing contact details (e-mail addresses) of 2 people (max) per organisation. We do not require an NDA to be signed in order for your organisation to attend the briefing call. If the event of any change to the date/time of the virtual briefing call, this change will be notified only to suppliers who have already signed up to attend, suppliers are therefore encouraged to

sign up promptly if they are potentially interested in this opportunity.

It is intended that the procurement will be conducted as a Competitive Procedure with Negotiation under the Public Contracts Regulations 2015.

Indicative dates:

Contract Notice Publication- Late Oct 24

Selection Questionnaire Response Period – Oct to Nov 24

ITT Response Period- Dec to Feb 25

Site Visits – Dec 24

Collaborative Behavioural Assessment - Jan 25

Contract Award - Oct 25

Further details around the procurement will be shared at the briefing call.

#### **II.2.14) Additional information**

This PME will be relied on to inform the future WSM procurement. MoJ intends that the next notice to be published in respect of the WSM procurement will be a Contract Notice (indicative Oct 24). This PIN is not a call for competition. MoJ is not liable for any costs, fees or expenses incurred by any party in replying to the PIN or attending any event advertised in the PIN.

#### **II.3) Estimated date of publication of contract notice**

28 October 2024

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes