

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/030091-2023>

Tender

## **Contract for Cleaning & Facilities Management Services**

St Teilos CIW High School

F02: Contract notice

Notice identifier: 2023/S 000-030091

Procurement identifier (OCID): ocids-h6vhtk-040b58

Published 12 October 2023, 12:14pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Teilos CIW High School

Circle Way East, Llanedeyrn

Cardiff

CF23 9PD

#### **Contact**

Andrew Lewis Business Manager

#### **Email**

[a.lewis@stteilos.com](mailto:a.lewis@stteilos.com)

#### **Telephone**

+44 2920547180

#### **Country**

United Kingdom

**NUTS code**

UKL22 - Cardiff and Vale of Glamorgan

**Internet address(es)**

Main address

<https://stteilos.com/>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA62778](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA62778)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sell2wales.gov.wales/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sell2wales.gov.wales/>

**I.4) Type of the contracting authority**

Other type

School

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Contract for Cleaning & Facilities Management Services

Reference number

STT C&FM 2023

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Procurement of cleaning and facilities management

#### **II.1.5) Estimated total value**

Value excluding VAT: £728,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

### **II.2) Description**

#### **II.2.1) Title**

Procurement for Cleaning Services of the school

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

St Teilo's CiW High School Cardiff

### **II.2.4) Description of the procurement**

Procurement for Cleaning Services of the school

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £560,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 April 2024

End date

14 April 2026

This contract is subject to renewal

Yes

Description of renewals

An option of a 1 Year additional extension in Year 3 and an option of a 1 Year additional extension in Year 4 at the discretion of the school

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

This is stated in the tender scoring template

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Option for cleaning services is Windows Cleaning as per the Main Procurement Document

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Procurement for Facilities Management Services of the school

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 79993100 - Facilities management services

#### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

St Teilo's CiW High School

#### **II.2.4) Description of the procurement**

Procurement for the Facilities Management of the school.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £138,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 April 2024

End date

14 April 2026

This contract is subject to renewal

Yes

Description of renewals

An option of a 1 Year additional extension in Year 3 and an option of a 1 Year additional extension in Year 4 at the discretion of the school

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 November 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

17 November 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 12 April 2024



---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=135382](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=135382).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.sell2wales.gov.wales/sitehelp/help\\_guides.aspx](https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:135382)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom