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Contract

Insurance and Related Services 2025

Key Housing Association

F03: Contract award notice

Notice identifier: 2025/S 000-030070

Procurement identifier (OCID): ocds-h6vhtk-04dedb

Published 5 June 2025, 8:40am

Section I: Contracting authority

I.1) Name and addresses

Key Housing Association

The Square, 70 Renton Street

Glasgow

G4 0HT

Contact

Our Consultant - Andy Bygrave

Email

andy.bygrave@gibbslaidler.co.uk

Telephone

+44 1959562242

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gibbslaidler.co.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30717

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Insurance and Related Services 2025

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

The Contract is for the provision of general insurance and related services, including claims handling, loss control services and general programme maintenance and advice as required by Key Housing Association commencing 1st June 2025. A full Summary of Current Cover will be provided with the Invitation to Tender to selected bidders. Bids are invited from suitably qualified insurance brokers and direct providers for the entire scope of services. The procurement will follow the two-stage Competitive with Negotiation Procedure with a pre-qualifying stage based on completed SPDs and bidders will be selected on the basis of their capability, capacity and experience to perform the contract.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,140,000

II.2) Description

II.2.1) Title

Insurance for Property, Liability & related Business Interruption risks

Lot No

1

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66515200 - Property insurance services
- 66518100 - Insurance brokerage services
- 66516500 - Professional liability insurance services
- 66516400 - General liability insurance services
- 66516000 - Liability insurance services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

The scope of the Contract includes the provision of insurance cover, brokerage services (where applicable), professional advice, claims management and loss control services for property, legal liabilities and other general insurances as required by Key Housing Association for a period of three years commencing 01.06.2025, with the option to extend by up to a further two years

at Key Housing Association's sole discretion. Bids are invited from suitably qualified and experienced insurance brokers and direct insurers. The Contract will follow the two-stage Competitive Procedure with Negotiation with bidders being selected on the basis of the responses contained in the pre qualifying SPD. Bidders will be expected have the capability, capacity, financial and economic standing and experience to perform the contract. SPDs must be completed in full with all relevant information supplied. The Contract will be awarded on the basis of Most Economically Advantageous Tender, with specific evaluation criteria detailed within the Invitation To Tender and contract documents

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

A Summary of Key's current insurances will be made available along with the Invitation to Tender. Bidders are required to submit the appropriate SPD, completed in full in order to be considered for Stage 2 of

the procurement

II.2) Description

II.2.1) Title

Insurance and related services associated with Motor Fleet as required by Key Housing Association

Lot No

2

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66518100 - Insurance brokerage services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

The scope of the Contract includes the provision of insurance cover, brokerage services (where applicable), professional advice, claims management and loss control services for motor fleet insurance as

required by Key Housing Association for a period of three years

commencing 01.06.2025, with the option to extend by up to a further two years

at Key Housing Association's sole discretion. Bids are invited from

suitably qualified and experienced insurance brokers and direct insurers. The

Contract will follow the two-stage Competitive Procedure with Negotiation with

bidders being selected on the basis of the responses contained in the pre qualifying SPD. Bidders will be expected have the capability, capacity, financial and economic standing and experience to perform the contract. SPDs must be completed in full with all relevant information supplied. The Contract will be awarded on the basis of Most Economically Advantageous Tender, with specific evaluation criteria detailed within the Invitation To Tender and contract documents

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

A Summary of Key's current insurances will be made available along with the Invitation to Tender. Bidders are required to submit the appropriate SPD, completed in full in order to be considered for Stage 2 of the procurement

II.2) Description

II.2.1) Title

Insurance and related services associated with Engineering Inspection and Insurance as required by Key Housing Association

Lot No

3

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services
- 66518100 - Insurance brokerage services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

The scope of the Contract includes the provision of insurance cover, brokerage

services (where applicable), professional advice, claims

management and loss control services for Engineering Inspection and Insurance as required by Key Housing Association for a period of three years commencing 01.06.2025, with the option to extend by up

to a further two years at Key Housing Association's sole

discretion. Bids are invited from suitably qualified and experienced insurance

brokers and direct insurers. The Contract will follow the

two-stage Competitive Procedure with Negotiation with bidders being selected

on the basis of the responses contained in the

pre-qualifying SPD. Bidders will be expected have the capability, capacity,

financial and economic standing and experience to perform the

contract. SPDs must be completed in full with all relevant information supplied.

The Contract will be awarded on the basis of Most

Economically Advantageous Tender, with specific evaluation criteria detailed within the Invitation To Tender and contract documents.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

A Summary of Key Housing Association's current insurances will be made available along with the Invitation to Tender. Bidders are required to submit the appropriate SPD, completed in full in order to be considered for Stage 2 of the procurement

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

Accelerated procedure

Justification:

Key Housing Association will be undertaking this tender via an accelerated procedure, due to the restricted (and unforeseen) timescales which means it will be unfeasible to run a tender in any longer period.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-005004](#)

Section V. Award of contract

Lot No

1

Title

Insurance for Property, Liability & related Business Interruption risks

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 June 2025

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Zurich

St Vincent Plaza, 7th Floor, 319 St Vincent Street

Glasgow

G2 5LP

Telephone

+44 7812265539

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,020,000

Section V. Award of contract

Lot No

2

Title

Insurance and related services associated with Motor Fleet as required by Key Housing Association

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 June 2025

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Zurich

St Vincent Plaza, 7th Floor, 319 St Vincent Street

Glasgow

G2 5LP

Telephone

+44 7812265539

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £90,000

Section V. Award of contract

Lot No

3

Title

Insurance and related services associated with Engineering Inspection and Insurance as required by Key Housing Association

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 June 2025

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Zurich

St Vincent Plaza, 7th Floor, 319 St Vincent Street

Glasgow

G2 5LP

Telephone

+44 7812265539

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £30,000

Section VI. Complementary information

VI.3) Additional information

Bidders should note that for reasons of confidentiality, full Tender specification and supporting information will be made available only to those Bidders that are selected to proceed to the Invitation to Tender Stage. Sufficient detail is provided within this Contract Notice and within the SPD to enable the Bidder to decide whether to participate in this process.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

www.publiccontractsscotland.gov.uk

The buyer has indicated that it will accept electronic responses to this notice via the

Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Information will be included in the Invitation to Tender at the next stage of the process.

Download the copy of the online SPD document here (to be completed online through postbox submission):

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=790148

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=790148.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:790148)

Download the copy of the online SPD document here (to be completed online through postbox submission):

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=790148

(SC Ref:800757)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

1 Carlton Place

Glasgow

G5 9DA

Email

glasgow@scotcourts.gov.uk

Telephone

+44 1414298888

Country

United Kingdom