

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/030069-2022>

Contract

## **Debt Recovery Support Service for Council Tax and National Non-Domestic (Business) Rates**

Leicester City Council

F03: Contract award notice

Notice identifier: 2022/S 000-030069

Procurement identifier (OCID): ocds-h6vhtk-036004

Published 25 October 2022, 3:09pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leicester City Council

City Hall, 115 Charles Street

Leicester

LE1 1FZ

#### **Contact**

Mrs Lorraine Dixon

#### **Email**

[Lorraine.Dixon@leicester.gov.uk](mailto:Lorraine.Dixon@leicester.gov.uk)

#### **Telephone**

+44 1164541219

#### **Country**

United Kingdom

**Region code**

UKF21 - Leicester

**Internet address(es)**

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Debt Recovery Support Service for Council Tax and National Non-Domestic (Business) Rates

Reference number

DN628910

#### **II.1.2) Main CPV code**

- 79700000 - Investigation and security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Leicester City Council is currently nearing the end of the term of its current debt recovery service and is therefore seeking tenderers who would supply a debt recovery support service for Council Tax and National Non-Domestic (Business) Rates. For the avoidance of any doubt the recovery support required for this tender is additional to what the Council already utilises through the normal recovery channels, for example, enforcement agents. The Council already has a contract for the referral of cases to enforcement agents for post liability order recovery; this contract is for additional support on targeted cases and any other relevant litigation matters.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Lowest offer: £1 / Highest offer: £500,000 taken into consideration

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

#### **II.2.4) Description of the procurement**

Leicester City Council is currently nearing the end of the term of its current debt recovery service and is therefore seeking tenderers who would supply a debt recovery support service for Council Tax and National Non-Domestic (Business) Rates. For the avoidance of any doubt the recovery support required for this tender is additional to what the Council already utilises through the normal recovery channels, for example, enforcement agents. The Council already has a contract for the referral of cases to enforcement agents for post liability order recovery; this contract is for additional support on targeted cases and any other relevant litigation matters.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-023007](#)

---

## **Section V. Award of contract**

### **Contract No**

0743LDFIN

### **Title**

Debt Recovery Support Service for Council Tax and National Non-Domestic (Business) Rates

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 October 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Greenhalgh Kerr Solicitors Limited

Wigan, Lancashire

WN3 6PR

Country

United Kingdom

NUTS code

- UKF21 - Leicester

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £500,000

Lowest offer: £1 / Highest offer: £500,000 taken into consideration

---

## **Section V. Award of contract**

### **Contract No**

0743LDFIN

### **Title**

Debt Recovery Support Service for Council Tax and National Non-Domestic (Business) Rates

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 October 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Wilkin Chapman LLP Solicitors

Grimsby

DN31 2LJ

Country

United Kingdom

NUTS code

- UKF21 - Leicester

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £500,000

Lowest offer: £1 / Highest offer: £500,000 taken into consideration

---

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Construction and Technology Court (Queens Bench Division)

Postal address: Priory Courts, 33 Bull Street

Birmingham

B4 6DS

Country

United Kingdom