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Tender

Christmas Decoration Design, Hire, Installation and Removal, Maintenance and Storage

Surrey Heath Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-030061

Procurement identifier (OCID): ocds-h6vhtk-054326 ([view related notices](#))

Published 4 June 2025, 7:05pm

Scope

Description

Christmas Decoration Design, Hire, Installation and Removal, Maintenance and Storage at the Square Shopping Centre Camberley

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Camberley:-Christmas-tree-lights./67P84VAD74>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/67P84VAD74>

Total value (estimated)

- £90,000 excluding VAT

- £108,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 21 July 2025 to 15 January 2027
- Possible extension to 14 January 2028
- 2 years, 5 months, 25 days

Description of possible extension:

Contract can be extended by 1 year (1 Christmas season)

Main procurement category

Services

CPV classifications

- 31522000 - Christmas tree lights
- 39298900 - Miscellaneous decoration items
- 39298910 - Christmas tree
- 51000000 - Installation services (except software)

Contract locations

- UKJ25 - West Surrey
-

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

20 June 2025, 1:00pm

Tender submission deadline

30 June 2025, 1:00pm

Submission address and any special instructions

<https://www.delta-esourcing.com>

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Criterion 1	Price	60%
Criterion 2	Quality	40%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Surrey Heath Borough Council

- Public Procurement Organisation Number: PQQL-9321-BBQX

Surrey Heath House, Knoll Road

Camberley

GU15 3HD

United Kingdom

Contact name: Loraine Austin

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Region: UKJ25 - West Surrey

Organisation type: Public authority - sub-central government