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Tender

## **Christmas Decoration Design, Hire, Installation and Removal, Maintenance and Storage**

Surrey Heath Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-030061

Procurement identifier (OCID): ocds-h6vhtk-054326 ([view related notices](#))

Published 4 June 2025, 7:05pm

### **Scope**

### **Description**

Christmas Decoration Design, Hire, Installation and Removal, Maintenance and Storage at the Square Shopping Centre Camberley

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Camberley:-Christmas-tree-lights./67P84VAD74>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/67P84VAD74>

### **Total value (estimated)**

- £90,000 excluding VAT

- £108,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 21 July 2025 to 15 January 2027
- Possible extension to 14 January 2028
- 2 years, 5 months, 25 days

Description of possible extension:

Contract can be extended by 1 year (1 Christmas season)

### **Main procurement category**

Services

### **CPV classifications**

- 31522000 - Christmas tree lights
- 39298900 - Miscellaneous decoration items
- 39298910 - Christmas tree
- 51000000 - Installation services (except software)

### **Contract locations**

- UKJ25 - West Surrey
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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

20 June 2025, 1:00pm

### **Tender submission deadline**

30 June 2025, 1:00pm

### **Submission address and any special instructions**

<https://www.delta-esourcing.com>

### **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Name	Type	Weighting
Criterion 1	Price	60%
Criterion 2	Quality	40%

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## Procedure

### Procedure type

Below threshold - open competition

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## Contracting authority

### Surrey Heath Borough Council

- Public Procurement Organisation Number: PQQL-9321-BBQX

Surrey Heath House, Knoll Road

Camberley

GU15 3HD

United Kingdom

Contact name: Loraine Austin

Telephone: 01276 707100

Email: [loraine.austin@surreyheath.gov.uk](mailto:loraine.austin@surreyheath.gov.uk)

Region: UKJ25 - West Surrey

Organisation type: Public authority - sub-central government