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Tender

Event Management Services in Egypt

BRITISH COUNCIL(THE)

F02: Contract notice

Notice identifier: 2022/S 000-030053

Procurement identifier (OCID): ocds-h6vhtk-037bfc

Published 25 October 2022, 2:07pm

Section I: Contracting authority

I.1) Name and addresses

BRITISH COUNCIL(THE)

1 Redman Place

LONDON

E201JQ

Contact

Helen Teggart

Email

helen.teggart@britishcouncil.org

Telephone

+44 971504621980

Country

United Kingdom

Region code

UKI41 - Hackney and Newham

British Council

British Council

Internet address(es)

Main address

<https://in-tendhost.co.uk/britishcouncil>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/britishcouncil>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/britishcouncil>

I.4) Type of the contracting authority

Other type

UK Charity

I.5) Main activity

Other activity

Event Management Services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Event Management Services in Egypt

Reference number

BC/02659

II.1.2) Main CPV code

- 55000000 - Hotel, restaurant and retail trade services

II.1.3) Type of contract

Services

II.1.4) Short description

The British Council in Egypt is seeking an Event management company to provide a full range of event management services throughout Egypt.

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55000000 - Hotel, restaurant and retail trade services

II.2.3) Place of performance

NUTS codes

- EG - Egypt

II.2.4) Description of the procurement

Event management services are required on behalf of the British Council in Egypt. A full range of event services are to be provided

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

1 period of 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 November 2022

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

25 November 2022

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.4) Procedures for review

VI.4.1) Review body

British Council

London

Country

United Kingdom