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Tender

## **Event Management Services in Egypt**

BRITISH COUNCIL(THE)

F02: Contract notice

Notice identifier: 2022/S 000-030053

Procurement identifier (OCID): ocds-h6vhtk-037bfc

Published 25 October 2022, 2:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

BRITISH COUNCIL(THE)

1 Redman Place

LONDON

E201JQ

#### **Contact**

Helen Teggart

#### **Email**

[helen.teggart@britishcouncil.org](mailto:helen.teggart@britishcouncil.org)

#### **Telephone**

+44 971504621980

#### **Country**

United Kingdom

**Region code**

UK141 - Hackney and Newham

**British Council**

British Council

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/britishcouncil>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/britishcouncil>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/britishcouncil>

**I.4) Type of the contracting authority**

Other type

UK Charity

**I.5) Main activity**

Other activity

Event Management Services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Event Management Services in Egypt

Reference number

BC/02659

#### **II.1.2) Main CPV code**

- 55000000 - Hotel, restaurant and retail trade services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The British Council in Egypt is seeking an Event management company to provide a full range of event management services throughout Egypt.

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55000000 - Hotel, restaurant and retail trade services

#### **II.2.3) Place of performance**

NUTS codes

- EG - Egypt

#### **II.2.4) Description of the procurement**

Event management services are required on behalf of the British Council in Egypt. A full range of event services are to be provided

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £300,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

1 period of 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 November 2022

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

25 November 2022

Local time

9:00am

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

British Council

London

Country

United Kingdom