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Tender

## National Adoption Youth Forum

Leeds City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-030030

Procurement identifier (OCID): ocds-h6vhtk-054316 ([view related notices](#))

Published 4 June 2025, 4:46pm

## Scope

## Reference

99805

## Description

National Adoption Youth Forum - To consult, develop and deliver an Adoption focussed Youth Forum on a National basis.

## Total value (estimated)

- £270,000 excluding VAT
- £270,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 October 2025 to 1 October 2026
- Possible extension to 1 October 2028
- 3 years, 1 day

Description of possible extension:

24 months extension available in any combination

### **Main procurement category**

Services

### **CPV classifications**

- 85322000 - Community action programme

### **Contract locations**

- UK - United Kingdom

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## **Participation**

### **This procurement is reserved for**

Suppliers from West Yorkshire

## **Conditions of participation**

This tender will be scored 80% quality and 20% pricing on a price/quality separated basis. We are doing conditions of participation questions (this is not being used to limit the market); applicants must score a minimum of 80% on the marked quality section to be invited to the presentation stage. The presentation stage will be a face to face presentation and activity involving youth panel members which will include questions from the evaluation panel. Following the presentation any providers scoring 80% overall on the quality, including the presentation score, will then be evaluated on their pricing.

## **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

23 June 2025, 5:00pm

### **Tender submission deadline**

27 June 2025, 12:00pm

## **Submission address and any special instructions**

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=94405&B=](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=94405&B=)

## Tenders may be submitted electronically

Yes

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### Award criteria

Name	Description	Type	Weighting
Quality	The quality element of the evaluation will be set at 80%, due to the importance of the successful provider being able to meaningfully engage young people and deliver outcomes aligned with the strategic aims of Adoption England, rather than simply offering the lowest cost.	Quality	80%
Price	The price element of the evaluation will be set at 20%, this is recognising that the contract is fully grant-funded with a fixed budget, and that the primary objective is to secure a provider capable of delivering a high-quality, nationally impactful youth participation service.	Price	20%

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### Procedure

## Procedure type

Below threshold - open competition

## Special regime

Light touch

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## Contracting authority

### Leeds City Council

- Public Procurement Organisation Number: PJYG-6658-PPMY

Civic Hall, 3rd Floor West,

Leeds

LS1 1UR

United Kingdom

Contact name: Clarissa Houlton

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Website: <https://www.leeds.gov.uk/>

Region: UKE42 - Leeds

Organisation type: Public authority - sub-central government

