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Tender

Corporate Banking and Merchant Services

Tunbridge Wells Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-030024

Procurement identifier (OCID): ocds-h6vhtk-040b2d

Published 11 October 2023, 4:32pm

Section I: Contracting authority

I.1) Name and addresses

Tunbridge Wells Borough Council

Town Hall

Tunbridge Wells

TN1 1RS

Contact

Miss Louisa Coley

Email

louisa.coley@tunbridgewells.gov.uk

Telephone

+44 1892526121

Country

United Kingdom

Region code

UKJ46 - West Kent

Internet address(es)

Main address

<http://www.tunbridgewells.gov.uk>

Buyer's address

<http://www.tunbridgewells.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=fe026df2-3468-ee11-8124-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=fe026df2-3468-ee11-8124-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Corporate Banking and Merchant Services

Reference number

DN694071

II.1.2) Main CPV code

- 66100000 - Banking and investment services

II.1.3) Type of contract

Services

II.1.4) Short description

Tunbridge Wells Borough Council (TWBC) is looking to award a contract for corporate banking and card merchant services (excluding investment services). This contract term will be an initial 5-year term. The Council would reserve the right to extend this contract for a period of up to 60 months at the end of the initial 5-year contract term. The anticipated service commencement date is 1st April 2024.

Tenderers interested in this opportunity must register their interest through the Kent Business Portal (registration is free). Once registered, tenderers will be able view and download the documents.

Key Dates & Timeline for Procurement

Tender release: Wednesday 11th October 2023

Expression of Interest Deadline: 12:00pm Monday 8th November 2023

Deadline for submission of completed tenders: 12:00pm Wednesday 15th November 2023

Evaluation: w/c Monday 20th November 2023

Appointment of contractor: December 2023

Contract Start Date: 1st April 2024

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66100000 - Banking and investment services

II.2.3) Place of performance

NUTS codes

- UKJ46 - West Kent

II.2.4) Description of the procurement

Tunbridge Wells Borough Council (TWBC) is looking to award a contract for corporate banking and card merchant services (excluding investment services). This contract term will be an initial 5-year term. The Council would reserve the right to extend this contract for a period of up to 60 months at the end of the initial 5-year contract term. The anticipated service commencement date is 1st April 2024.

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

This contract is subject to renewal

Yes

Description of renewals

This contract term will be an initial 5-year term. The Council would reserve the right to extend this contract for a period of up to 60 months at the end of the initial 5-year contract term.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 November 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

15 November 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Mid Kent Legal Services

Town Hall

Tunbridge Wells

TN1 1RS

Country

United Kingdom