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Tender

## **Corporate Banking and Merchant Services**

Tunbridge Wells Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-030024

Procurement identifier (OCID): ocds-h6vhtk-040b2d

Published 11 October 2023, 4:32pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Tunbridge Wells Borough Council

Town Hall

Tunbridge Wells

TN1 1RS

#### **Contact**

Miss Louisa Coley

#### **Email**

[louisa.coley@tunbridgewells.gov.uk](mailto:louisa.coley@tunbridgewells.gov.uk)

#### **Telephone**

+44 1892526121

#### **Country**

United Kingdom

**Region code**

UKJ46 - West Kent

**Internet address(es)**

Main address

<http://www.tunbridgewells.gov.uk>

Buyer's address

<http://www.tunbridgewells.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.duenorth.com/Advert/Index?advertId=fe026df2-3468-ee11-8124-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.duenorth.com/Advert/Index?advertId=fe026df2-3468-ee11-8124-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Corporate Banking and Merchant Services

Reference number

DN694071

#### **II.1.2) Main CPV code**

- 66100000 - Banking and investment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tunbridge Wells Borough Council (TWBC) is looking to award a contract for corporate banking and card merchant services (excluding investment services). This contract term will be an initial 5-year term. The Council would reserve the right to extend this contract for a period of up to 60 months at the end of the initial 5-year contract term. The anticipated service commencement date is 1st April 2024.

Tenderers interested in this opportunity must register their interest through the Kent Business Portal (registration is free). Once registered, tenderers will be able view and download the documents.

Key Dates & Timeline for Procurement

Tender release: Wednesday 11th October 2023

Expression of Interest Deadline: 12:00pm Monday 8th November 2023

Deadline for submission of completed tenders: 12:00pm Wednesday 15th November 2023

Evaluation: w/c Monday 20th November 2023

Appointment of contractor: December 2023

Contract Start Date: 1st April 2024

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 66100000 - Banking and investment services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ46 - West Kent

#### **II.2.4) Description of the procurement**

Tunbridge Wells Borough Council (TWBC) is looking to award a contract for corporate banking and card merchant services (excluding investment services). This contract term will be an initial 5-year term. The Council would reserve the right to extend this contract for a period of up to 60 months at the end of the initial 5-year contract term. The anticipated service commencement date is 1st April 2024.

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

This contract is subject to renewal

Yes

Description of renewals

This contract term will be an initial 5-year term. The Council would reserve the right to extend this contract for a period of up to 60 months at the end of the initial 5-year contract term.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

15 November 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Mid Kent Legal Services

Town Hall

Tunbridge Wells

TN1 1RS

Country

United Kingdom