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Tender

## **Worthing Homes Cleaning Services Contract**

Worthing Homes Limited

F02: Contract notice

Notice identifier: 2022/S 000-029996

Procurement identifier (OCID): ocds-h6vhtk-037bd5

Published 25 October 2022, 8:49am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Worthing Homes Limited

Davison House, North St

Worthing

BN11 1ER

#### **Email**

[procurement@effefftee.co.uk](mailto:procurement@effefftee.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ27 - West Sussex (South West)

## **Internet address(es)**

Main address

<https://www.worthing-homes.org.uk/>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA12961](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA12961)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk>

Additional information can be obtained from another address:

Faithorn Farrell Timms LLP

Central Court, 1 Knoll Rise

Orpington

BR6 0JA

## **Contact**

Procurement Team

## **Email**

[procurement@effefftee.co.uk](mailto:procurement@effefftee.co.uk)

## **Country**

United Kingdom

## **NUTS code**

UKJ - South East (England)

## **Internet address(es)**

Main address

<https://www.effefftee.co.uk>

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Worthing Homes Cleaning Services Contract

#### **II.1.2) Main CPV code**

- 90911000 - Accommodation, building and window cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cleaning Services to blocks and schemes owned and managed by Worthing Homes Limited. The estimated annual value is 285,000.00 GBP. It is intended that the contract will commence in August 2023 and subject to annual reviews, run for a period of five years with the option for renewal for an extension of up to a further three years. The maximum duration of the contract is therefore eight years. The total contract value within this notice is therefore subject to review and is not guaranteed. The total contract is also subject to inflation.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,280,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90910000 - Cleaning services
- 90911000 - Accommodation, building and window cleaning services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ27 - West Sussex (South West)

Main site or place of performance

Schemes and sites owned and managed by Worthing Homes.

#### **II.2.4) Description of the procurement**

The services required by the contract, include but are not restricted to:

- The cleaning of the internal communal areas of housing blocks and making sure they are free of litter;
- The cleaning of any communal furniture in communal areas, particularly in Sheltered Schemes;
- Ensuring that the external communal areas are kept clean, litter & detritus free;
- Specialist cleaning to some other individual schemes including those housing elderly residents, sheltered and supported housing and those in need of extra support;
- Some ancillary cleaning and other associated duties;
- The removal of bulk refuse and fly tipping (includes items such as black bags, refuse sacks, small pieces of furniture) from inside and outside residential blocks;
- Other site-based tasks that may be carried out on a regular basis to certain properties

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical submission / Weighting: 40

Quality criterion - Name: Interview / Weighting: 20

Price - Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £2,280,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing**

## **system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

It is intended that the contract will commence in August 2023, and subject to annual reviews, run for a period of five years with the option for renewal, as decided by WH, for an extension of up to a further three years. The maximum duration of the contract is therefore eight years. The total contract value in this notice is subject to review and therefore not guaranteed.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As stated in the procurement documents.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 November 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

9 January 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=227737](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=227737).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx)

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Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:227737)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

The Royal Courts of Justice, The Strand

London

W22LL

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

#### **VI.4.2) Body responsible for mediation procedures**

High Court of England and Wales

The Royal Courts of Justice, The Strand

London

W22LL

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Cabinet Office

70 Whitehall

London

SW1A2AS

Country

United Kingdom