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Tender

## **Regional Memory Assessment Support Service (Memory Assessment Pathway) Project**

Denbighshire County Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2021/S 000-029989

Procurement identifier (OCID): ocds-h6vhtk-02fc9b

Published 2 December 2021, 4:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Denbighshire County Council

Wynnstay Road

Ruthin

LL15 1YN

#### **Contact**

John Williams

#### **Email**

[john.l.williams@denbighshire.gov.uk](mailto:john.l.williams@denbighshire.gov.uk)

#### **Telephone**

+44 1824706509

**Country**

United Kingdom

**NUTS code**

UKL13 - Conwy and Denbighshire

**Internet address(es)**

Main address

[www.denbighshire.gov.uk](http://www.denbighshire.gov.uk)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0280](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0280)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Regional Memory Assessment Support Service (Memory Assessment Pathway) Project

#### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The ITT is seeking an external partner / external partners to support the North Wales Regional Partnership Board (RPB) in developing services to support individuals with concerns over memory loss.

The commissioned work will support the implementation of the 'North Wales Dementia Strategy (March 2020)' through providing a uniform and consistent regional approach to the provision of support to individuals at the pre-assessment and post-assessment stages.

This tender is split into 3 lots. Each contract is for a period of 2 years with the option to extend for a further 3 years (renewable annually).

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

Provision of Pre and Post Diagnosis Support.

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services
- 85100000 - Health services
- 85300000 - Social work and related services
- 85323000 - Community health services
- 98000000 - Other community, social and personal services

## **II.2.3) Place of performance**

NUTS codes

- UKL13 - Conwy and Denbighshire

Main site or place of performance

North Wales.

## **II.2.4) Description of the procurement**

The Commissioner is seeking a provider to support the delivery of the Memory Assessment Pathway in North Wales. This service will provide pre and post diagnosis support to those with potential mild cognitive impairment, being assessed for and diagnosed with dementia.

The service will be part of the Memory Assessment Pathway. It will be a key partner in the process of ensuring effective, efficient and equitable delivery across North Wales, reducing waiting times and providing education and support pre assessment and post diagnosis.

The service will require a collaborative approach, working closely with health and social care sector as well as other memory assessment support services. There is a requirement for services to be able to work together to support those on the memory support pathway.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Provision of Identifiers Support Service.

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services
- 85100000 - Health services
- 85300000 - Social work and related services
- 85323000 - Community health services
- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UKL13 - Conwy and Denbighshire

Main site or place of performance

North Wales.

### **II.2.4) Description of the procurement**

The Commissioner is seeking a provider to support the delivery of the Memory Assessment Pathway in North Wales. This service will identify those diagnosed within a hospital, CMHT or other setting (excluding MAS) and provide support to those identified up till discharge from hospital, CMHT or other setting.

The service will be part of the Memory Assessment Pathway. It will be a key partner in the

process of ensuring effective, efficient and equitable delivery across North Wales, reducing waiting times and providing education and support pre assessment and post diagnosis.

The Identifier support service will provide early identification of those diagnosed with dementia or other cognitive impairment outside the Memory Assessment Services. The overall purpose of the role is to ensure the needs of those who are diagnosed with dementia or cognitive impairment are met as early as possible. This will be achieved by working with hospitals, Community Mental Health Teams (CMHT) and other relevant services (see further requirements of the service in the Specification at Appendix 1)

The service will require a collaborative approach, working closely with health and social care sector as well as other memory assessment support services. There is a requirement for services to be able to work together to support those on the memory support pathway.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Provision of Dementia Centres.

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services
- 85100000 - Health services
- 85300000 - Social work and related services
- 85323000 - Community health services
- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UKL13 - Conwy and Denbighshire

## **II.2.4) Description of the procurement**

The Commissioner is seeking a provider to support the delivery of the Memory Assessment Pathway in North Wales. This service will provide a Dementia Centre model to those with potential cognitive impairment, being assessed for and diagnosed with dementia and their carers.

The service will be part of the Memory Assessment Pathway. It will be a key partner in the process of ensuring effective, efficient and equitable delivery across North Wales, reducing waiting times and providing education and support pre assessment and post diagnosis.

The service will require a collaborative approach, working closely with health and social care sector as well as other memory assessment support services. There is a requirement for services to be able to work together to support those on the memory support pathway.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

The contract(s) will be subject to ongoing performance management and financial reporting. These requirements are detailed within the Service Specification for each Lot and within the ITT documentation. Welsh Government requirements for reporting may change throughout the term of the contract(s). Selected supplier(s) will be required to comply with any Welsh Government reporting requirements.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.11) Main features of the award procedure**

The 'Evaluation Methodology' to be used by the Commissioner is contained within the ITT documentation that has been published.

Clarification Interviews will be held as part of the evaluation process.

Clarification Interviews have provisionally been scheduled for Thursday 20th January 2022 and Friday 21st January 2022.

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 January 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh



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## Section VI. Complementary information

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

1. Log in to PROACTIS at <https://supplierlive.proactisp2p.com>
2. If you are already registered on the Proactis portal please Login and start at Step 14 if not go to STEP 3
3. Click “Sign Up” button at the bottom of the window
4. Enter your Organisation Name, address and Primary Contact Details. You will need to create the Organisation ID and User  
  
Name. If you have a generic email address for your organisation e.g. [tenders@xxx.co.uk](mailto:tenders@xxx.co.uk) then please use this as the primary contact email  
  
address.
5. Please note the Organisation ID and User Name, then click “Register”
6. You will receive an email asking you to “Click here to activate your account”. This takes you to Enter Organisation Details.
7. Please enter the information requested, click the “ ” on the screen and follow the instructions ensuring that you enter all applicable details.
8. In the Classification screen please ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice.  
  
Please ensure that the selected codes are relevant to your business to ensure that you get notification of opportunities that are of interest.
9. In the Buyers screen please select Denbighshire County Council (you may register with other organisations if you wish)

10. In the Primary Contact Details screen please ensure that all information is complete. (Please see note 4 above)

11. Accept the Terms and Conditions and then click “ ”. This takes you to the Welcome window.

12. In the Finish screen please enter a new password and note all your Login details for future reference.

13. Now click “Complete Registration” and you will enter the Supplier Network page.

14. On the centre of the screen click “Opportunities”. This will take you to the list of current opportunities available to you.

15. Click the “ ” that relates to this notice, this will take you into the PQQ or Tender Request and click “Register Interest”. Note there may be several opportunities that appear on this screen, please ensure that you select the correct one.

16. In the “Your Opportunities” screen please note the closing time and date for completion of the relevant project. Please review the

“Items” tab (Tender stage only) and the Documents tab (PQQ and Tender stages) as there will be information relating to the project held

here. The Documents are accessed by clicking the down arrow underneath the General tab. Please ensure that you download all documents to your PC as you will be required to complete and upload some of them as part of your submission. There are instructions on how to complete your submission in the Guidance for Bidders document.

17. You can now either create your response”, or “Decline” this opportunity

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority’s economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Detailed in the ITT tender documents.

(WA Ref:115556)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom