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Planning

Parks Management System

City & County of Swansea

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-029978

Procurement identifier (OCID): ocds-h6vhtk-040b15

Published 11 October 2023, 1:42pm

Section I: Contracting authority

I.1) Name and addresses

City & County of Swansea

Civic Centre

Swansea

SA1 3SN

Email

procurement@swansea.gov.uk

Telephone

+44 1792637242

Country

United Kingdom

NUTS code

UKL18 - Swansea

Internet address(es)

Main address

<http://www.swansea.gov.uk/dobusiness>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0254

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Parks Management System

II.1.2) Main CPV code

- 48445000 - Customer Relation Management software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Parks and Cleansing Service of Swansea Council is looking to replace its current Parks Management System and would like to gain a better understanding of the benefits and functionality offered via external software solutions.

Modernisation of the service and a move away from manually intensive back-office processes are key drivers, and initial discussions will help the council understand its requirements.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48333000 - Contact management software package
- 48445000 - Customer Relation Management software package

II.2.3) Place of performance

NUTS codes

- UKL18 - Swansea

Main site or place of performance

Civic Centre, Swansea, Wales, UK.

II.2.4) Description of the procurement

Swansea Council (Parks and Cleansing) are looking to replace their current Parks Management System and would like to gain a better understanding of the benefits and functionality offered via external software solutions. The current system has been developed in-house over many years, and although it remains functional there is a desire to modernise the service and move away from manually intensive back-office processes without any loss of functionality.

Current thinking suggests that a tender process early in the new calendar year (2024) may be a realistic target, with implementation taking place after the peak season (after September 2024).

As a minimum it is envisaged that any new system should:

- Be capable of meeting the requirements of all service teams (grounds maintenance, playgrounds, tree services). Cleansing Service functionality is not essential for this project but would be considered.
- Enable modern ways of working and efficient management of data.
- Offer or have the potential to integrate with financial applications, crm software and mapping software.

At this stage the key aim of discussions will be to help the Council understand what is functionally available, gather a broad assessment of affordability against functionality and understand what a modern solution and an associated path to implementation may look like.

Interested parties are therefore invited to contact Mr Phillip John via email (phil.john@swansea.gov.uk) no later than Friday 3rd November with a view to discussions being held during November and/or earlier.

Please provide:

1. Name of your organisation and brief description of its background and experience
2. A brief overview of your product/service
3. Confirmation of your ability to show us your product either a) online or b) in person

II.3) Estimated date of publication of contract notice

5 February 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Responses to this Prior Information Notice are understood by all parties to be purely informal and will not form part of any subsequent

procurement process.

Not responding to this Prior Information Notice shall not prevent any economic operator from participating in any future procurement

process.

The publication of this Prior Information Notice does not signify the beginning of any formal procurement process and does not constitute

a commitment by the Council to undertake any future procurement process.

The Council may withdraw or amend any information contained in this Prior Information Notice at any time and without notice

(WA Ref:135348)