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Tender

## **01963 - Youth Work Services**

Scottish Prison Service

F02: Contract notice

Notice identifier: 2023/S 000-029943

Procurement identifier (OCID): ocds-h6vhtk-040afc

Published 11 October 2023, 11:54am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Prison Service

One Lochside, 1 Lochside Avenue

Edinburgh

EH12 9DJ

#### **Contact**

Chris Johnston

#### **Email**

[chris.johnston@prisons.gov.scot](mailto:chris.johnston@prisons.gov.scot)

#### **Telephone**

+44 1313303779

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.sps.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00384](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00384)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publictendersscotland.publiccontractsscotland.gov.uk](http://www.publictendersscotland.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publictendersscotland.publiccontractsscotland.gov.uk](http://www.publictendersscotland.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

01963 - Youth Work Services

Reference number

01963

#### **II.1.2) Main CPV code**

- 80310000 - Youth education services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Prisons Service (SPS) requires a Supplier to deliver Youth Work Services to HMYOI Polmont. The Supplier shall utilise specific and proven approaches to deliver youth work services, which take account of the specific needs of young people in custody and focus on the individual young person in assessing those needs.

The Supplier shall be required to provide interventions and activities that will aid the personal development and life skills of the young person and to help young people believe they can have significant control of their lives both within, and more particularly outwith, a prison environment.

Finally, the Contract will provide knowledge and professional skills transfer to specific SPS staff who will be undertaking formal youth work qualifications. There will as part of the contract be ad-hoc provision of this service in other SPS establishments through its estate.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85312320 - Counselling services
- 85312300 - Guidance and counselling services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

HMYOI Polmont.

### **II.2.4) Description of the procurement**

The SPS has commenced this procurement process in good faith and with the intention of awarding a contract. Following publication of the Contract Notice, an Invitation to Tender (ITT) including the Single Procurement Document (SPD) will be published by SPS and will be made available to bidders. Tender responses will then be evaluated by the SPS in accordance with the ITT.

### **II.2.5) Award criteria**

Quality criterion - Name: quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Up to 36 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 022-191531](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 November 2023

Local time

2:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 2 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

13 November 2023

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25282.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:747215)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Scottish Courts

Edinburgh

Country

United Kingdom