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Tender

## **Communal Grounds Maintenance Services**

Walsall Housing Group Limited (whg)

F02: Contract notice

Notice identifier: 2024/S 000-029939

Procurement identifier (OCID): ocds-h6vhtk-049c17

Published 19 September 2024, 9:40am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Walsall Housing Group Limited (whg)

100 Hatherton Street

Walsall

WS1 1AB

#### **Contact**

Mrs Louise Green

#### **Email**

[procurement@whgrp.co.uk](mailto:procurement@whgrp.co.uk)

#### **Telephone**

+44 3005556666

**Country**

United Kingdom

**Region code**

UKG - West Midlands (England)

**Internet address(es)**

Main address

<http://www.whg.uk.com>

Buyer's address

<http://www.whg.uk.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Communal Grounds Maintenance Services

Reference number

DN735207

#### **II.1.2) Main CPV code**

- 77314000 - Grounds maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Please ensure that all documents available and information contained in the notice are read before submitting a bid. The successful supplier will be responsible for delivering both Planned Cyclical Services and Reactive Optional Services.

Planned Cyclical Services comprised of: Grass Maintenance (Amenity and Naturalised) including Cutting and Edging; Shrub and Herbaceous Bed Maintenance; Flower and Rose Bed Maintenance (including raised flower beds); Hedge Maintenance; Wildflower; Hard Surface Maintenance; Leaf Clearance; Litter and Debris Removal

which shall vary by season demand and need and could fluctuate according to environmental changes and impacts.

Reactive Optional Services which may include for example: Planting Design, Implementation and Establishment (Bedding, Shrubs, Herbaceous, Hedges, Bulbs); Grass Renovations; Habitat Feature Design, Implementation and Establishment; Demolition Site Ground Maintenance; Scrub Management; Invasive Species Management; Any other work not deemed as a Routine Planned Cyclical Service and is to be carried out on the specific instructions of the Contract Administrator.

A comprehensive review of its current Communal Grounds Maintenance Service provision has been conducted. Following assessments of Customer requirements, supply market

engagement and in recognition of the Client's emerging ESG (Environmental, Social & Governance) and Green Spaces Strategies, we wish to emphasis to potential suppliers that the scope of the Services may continually evolve and may vary in requirements over the Contract Period.

The Client's Sites are currently located in seventeen (17) Local Authority Areas. The majority are in the Borough of Walsall and has a growing portfolio of Sites in other West Midlands Local Authority areas. Whilst the Client anticipates that the Site volumes and geographical area of operation, shall remain fairly static for each financial Year of the Contract Period, the Client's portfolio of Premises and associated green space Sites may change by individual Premise and by block as a result of:

a) decreases/increases - disposal or Premise/Site transfer; b) increase in portfolio of the Client's Premises (new Premises/Sites being on-boarded); c) regeneration/ re-purposing, particularly the change in application/use of Sites in respect of the Client's green space strategy

### **II.1.5) Estimated total value**

Value excluding VAT: £8,168,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)

### **II.2.4) Description of the procurement**

The Client, as a landlord, has a duty to maintain the communal green space areas it owns and/or manages surrounding and in close proximity to its Premises comprising of high rise and low rise blocks, well-being schemes, whg head office and bungalow sites

The Supplier will be responsible for delivery of both Routine Planned Cyclical Services and Reactive Optional Services as detailed below:

Routine Planned Cyclical Services

- Grass Maintenance (Amenity and Naturalised) Including Cutting and Edging
- Shrub and Herbaceous Bed Maintenance
- Flower and Rose Bed Maintenance (including raised flower beds)
- Hedge Maintenance
- Wildflower Meadow Maintenance
- Hard Surface Maintenance
- Leaf clearance
- Litter and Debris Removal

which shall vary by season demand and need and could fluctuate according to environmental changes and impacts.

Reactive Optional Services, which may include for example:

- Planting Design, Implementation and Establishment (Bedding, Shrubs, Herbaceous, Hedges, Bulbs)
- Grass Renovations
- Habitat Feature Design, Implementation and Establishment
- Demolition Site Ground Maintenance
- Scrub Management
- Invasive Species Management
- Any other tasks not deemed as a Routine Planned Cyclical Service and is to be carried out on the specific instructions of the Contract Administrator.

For Communal Grounds Maintenance Services, please refer to section 5.0 in the ITT for Instructions to Potential Suppliers & Conditions of Participation'. The Authority is managing this procurement process through the whg Pro-Contract "Housing Procurement Portal" <https://www.housingprocurement.com/>. Technical issues should be reported to <https://suppliersupport.proactisservicedesk.com/> or [suppliersupport@proactisservicedesk.com](mailto:suppliersupport@proactisservicedesk.com).

The contract is expected to commence on 1st April 2025 and will be for a period of four (4) years until 31st March 2029, with the option to extend, subject to satisfactory performance and in line with the contract conditions, for up to a further four (4) years until 31st March 2033.

The successful bidder will be expected to obtain the following insurances if not already held:

Employer's Liability: £10m; Public Liability: £10m; Product Liability: £10m; Professional Indemnity: £2m.

The Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) is likely to apply to the Contract. The incumbent supplier has advised that it does apply.

Where a potential supplier fails Part 2 of the Selection Questionnaire for Mandatory and Discretionary Exclusion Criteria, or Part 3, this shall result in their tender submission being rejected and the remainder of their submission shall not be evaluated. The Authority will advise the potential supplier that their tender has been excluded.

Section 6 in the ITT explains fully the evaluation process that will be undertaken for this procedure.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

96

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 October 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

22 October 2024

Local time

12:00pm



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom