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Tender

Public Perception Survey Services

Police, Fire& Crime Commissioner for Staffordshire

F02: Contract notice

Notice identifier: 2023/S 000-029924

Procurement identifier (OCID): ocids-h6vhtk-040af1

Published 11 October 2023, 10:06am

Section I: Contracting authority

I.1) Name and addresses

Police, Fire& Crime Commissioner for Staffordshire

Staffordshire Police HQ, Weston Road

Stafford

ST18 0YY

Contact

Jane Worrall

Email

jane.worrall@staffordshire.police.uk

Telephone

+44 01785232000

Country

United Kingdom

Region code

UKG2 - Shropshire and Staffordshire

National registration number

N/A

Internet address(es)

Main address

<https://staffordshire-pfcc.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/31727>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=73881&B=BLUELIGHT

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=73881&B=BLUELIGHT

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Public Perception Survey Services

Reference number

5506

II.1.2) Main CPV code

- 79311000 - Survey services

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority and specifically the Staffordshire Commissioner's Office (SCO), Staffordshire Police, and Staffordshire Fire and Rescue Service are procuring services which will support its public perception and confidence work. The SCO, Staffordshire Police, and Staffordshire Fire and Rescue Service regularly consult with members of the public to inform its strategic planning, to establish local policing priorities and to provide regular engagement opportunities with Staffordshire residents. A contractor is required to conduct a series of public consultations during the contract term, where mixed method research approaches including representative telephone surveys and face-to-face surveys will be utilised and where the Authority may, in addition to Field Work, request delivery of the optional services; Research Groups and / or Focus Groups.

II.1.5) Estimated total value

Value excluding VAT: £180,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79311100 - Survey design services
- 79311200 - Survey conduction services
- 79311210 - Telephone survey services
- 79311300 - Survey analysis services
- 79342310 - Customer survey services
- 79342311 - Customer satisfaction survey

II.2.3) Place of performance

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Staffordshire

II.2.4) Description of the procurement

The Authority and specifically the Staffordshire Commissioner's Office (SCO), Staffordshire Police, and Staffordshire Fire and Rescue Service are procuring services which will support its public perception and confidence work. The SCO, Staffordshire Police, and Staffordshire Fire and Rescue Service regularly consult with members of the public to inform its strategic planning, to establish local policing priorities and to provide regular engagement opportunities with Staffordshire residents. A contractor is required to conduct a series of public consultations during the contract term, where mixed method research approaches including representative telephone surveys and face-to-face surveys will be utilised and where the Authority may, in addition to Field Work, request delivery of the optional services; Research Groups and / or Focus Groups.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £180,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Initial Contract Period of 24 months with the option to extend (at the discretion of the Authority) for one further period of 12 months, up to a maximum extension period of 12 months in total.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Initial Contract Period of 24 months with the option to extend (at the discretion of the Authority) for one further period of 12 months, up to a maximum extension period of 12 months in total.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Estimated values provided relate to the maximum possible duration of the proposed contract, which therefore includes the optional extension period.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 November 2023

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 13 May 2024

IV.2.7) Conditions for opening of tenders

Date

15 November 2023

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

The High Court, The Royal Courts of Justice,

The Strand

London

WC2A 2LL

Country

United Kingdom