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Tender

## **Public Perception Survey Services**

Police, Fire& Crime Commissioner for Staffordshire

F02: Contract notice

Notice identifier: 2023/S 000-029924

Procurement identifier (OCID): ocds-h6vhtk-040af1

Published 11 October 2023, 10:06am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Police, Fire& Crime Commissioner for Staffordshire

Staffordshire Police HQ, Weston Road

Stafford

ST18 0YY

#### **Contact**

Jane Worrall

#### **Email**

[jane.worrall@staffordshire.police.uk](mailto:jane.worrall@staffordshire.police.uk)

#### **Telephone**

+44 01785232000

#### **Country**

United Kingdom

**Region code**

UKG2 - Shropshire and Staffordshire

**National registration number**

N/A

**Internet address(es)**

Main address

<https://staffordshire-pfcc.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/31727>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=73881&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=73881&B=BLUELIGHT)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=73881&B=BLUELIGHT](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=73881&B=BLUELIGHT)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Public Perception Survey Services

Reference number

5506

#### **II.1.2) Main CPV code**

- 79311000 - Survey services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Authority and specifically the Staffordshire Commissioner's Office (SCO), Staffordshire Police, and Staffordshire Fire and Rescue Service are procuring services which will support its public perception and confidence work. The SCO, Staffordshire Police, and Staffordshire Fire and Rescue Service regularly consult with members of the public to inform its strategic planning, to establish local policing priorities and to provide regular engagement opportunities with Staffordshire residents. A contractor is required to conduct a series of public consultations during the contract term, where mixed method research approaches including representative telephone surveys and face-to-face surveys will be utilised and where the Authority may, in addition to Field Work, request delivery of the optional services; Research Groups and / or Focus Groups.

#### **II.1.5) Estimated total value**

Value excluding VAT: £180,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79311100 - Survey design services
- 79311200 - Survey conduction services
- 79311210 - Telephone survey services
- 79311300 - Survey analysis services
- 79342310 - Customer survey services
- 79342311 - Customer satisfaction survey

### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Staffordshire

### **II.2.4) Description of the procurement**

The Authority and specifically the Staffordshire Commissioner's Office (SCO), Staffordshire Police, and Staffordshire Fire and Rescue Service are procuring services which will support its public perception and confidence work. The SCO, Staffordshire Police, and Staffordshire Fire and Rescue Service regularly consult with members of the public to inform its strategic planning, to establish local policing priorities and to provide regular engagement opportunities with Staffordshire residents. A contractor is required to conduct a series of public consultations during the contract term, where mixed method research approaches including representative telephone surveys and face-to-face surveys will be utilised and where the Authority may, in addition to Field Work, request delivery of the optional services; Research Groups and / or Focus Groups.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £180,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Initial Contract Period of 24 months with the option to extend (at the discretion of the Authority) for one further period of 12 months, up to a maximum extension period of 12 months in total.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Initial Contract Period of 24 months with the option to extend (at the discretion of the Authority) for one further period of 12 months, up to a maximum extension period of 12 months in total.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Estimated values provided relate to the maximum possible duration of the proposed contract, which therefore includes the optional extension period.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 November 2023

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 13 May 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

15 November 2023

Local time

2:00pm

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court, The Royal Courts of Justice,

The Strand

London

WC2A 2LL

Country

United Kingdom