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Tender

St Bede's School ~ Catering Tender

St Bede's School

F02: Contract notice

Notice identifier: 2023/S 000-029923

Procurement identifier (OCID): ocids-h6vhtk-040af0

Published 11 October 2023, 10:05am

Section I: Contracting authority

I.1) Name and addresses

St Bede's School

Carlton Road, Redhill

Surrey

RH1 2LQ

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<https://www.st-bedes.surrey.sch.uk/#>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/9QJQ82PNS2>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

St Bede's School ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

St Bede's School, Redhill, is seeking to appoint a contractor to work in partnership with the school to provide a healthy and innovative school meals service within our existing facilities.

II.1.5) Estimated total value

Value excluding VAT: £2,657,635

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Surrey, East and West Sussex

II.2.4) Description of the procurement

There are currently 1950 students on roll, aged 11-18, and 220 teaching and support staff. It is very important that this service delivers high standards in procurement, production,

and customer care as well as value for money. Speed and efficiency of service will also be critical in this large school.

The school would wish the successful contractor to review the current range of services offered and make recommendations, ensuring that the menu offer is varied, and the food served is of good quality, with a focus on the provision of fresh, healthy and nutritious meals, rather than 'Grab & Go' snacks.

St Bede's School is unique as the only state-funded school in the UK where Anglicans, Roman Catholics and the Free Churches are bound together in a formal ecumenical partnership. The school aims to provide 'Christian education at its best' and when last inspected by Ofsted in March 2023, every aspect was judged outstanding.

We are an extremely popular and oversubscribed school, and as one of the largest secondary schools in Surrey, we are very proud of our impressive facilities. Our recent £6.4 million expansion and refurbishment project was completed in 2019, and includes spacious and modern classrooms, new science labs, additional computer science rooms and enhanced music facilities. The school canteen has also recently been redesigned and enlarged, and in 2021 we installed an external food kiosk to provide an additional serving point to relieve congestion and minimise the queues in our busy canteen area. Our popular sixth form also has its own dedicated cafe, and we would welcome recommendations from the successful contractor on delivering a food offer that is exclusive to our sixth form students.

Sustainability and reducing waste are a key focus at St Bede's and specific plans for the reduction of single use plastics and use of biodegradable packaging would be of great interest to our students, staff, and governors.

The contract being tendered is for a 3 + 2 Year contract and will operate as a Guaranteed Performance Contract, with the successful Contractor offering the school a guaranteed return / cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with St Bede's School for the duration of this contract.

Please see SQ document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,657,635

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2024

End date

30 June 2029

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 December 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

15 January 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Surrey:-School-catering-services./9QJQ82PNS2>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/9QJQ82PNS2>

GO Reference: GO-20231011-PRO-24160252

VI.4) Procedures for review

VI.4.1) Review body

St Bede's School

Carlton Road, Redhill

Surrey

RH1 2LQ

Country

United Kingdom