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Planning

## The Provision of School Planners

Outwood Grange Academies Trust

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-029913

Procurement identifier (OCID): ocds-h6vhtk-052c7a

Published 4 June 2025, 2:30pm

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### Scope

### Reference

ITTPSP0625

### Description

Outwood Grange Academies Trust is seeking to create a successful partnership with a Provider for the Provision of Student and Staff planners.

The Trust's requirements may vary across Academies, therefore the Provider will need to meet this specification in full. There are currently 27 Secondary Academies across the Trust who require student planners.

Staff planners are by request from individual academies each year. It is expected that any new Academy joining the Trust will join this contract as and when their current arrangement expires.

Please note: These numbers will vary throughout the duration of the contract.

### **Total value (estimated)**

- £350,000 excluding VAT
- £408,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 December 2025 to 30 November 2029
- 4 years

### **Main procurement category**

Goods

### **CPV classifications**

- 22817000 - Diaries or personal organisers
- 30196100 - Meeting planners

### **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber

- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

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## Engagement

### Engagement deadline

17 August 2025

### Engagement process description

Contact the procurement team at [Procurement@outwood.com](mailto:Procurement@outwood.com) for any further information or to arrange a meeting.

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## Participation

### Particular suitability

Small and medium-sized enterprises (SME)

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## Submission

### Publication date of tender notice (estimated)

18 August 2025

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## Contracting authority

### Outwood Grange Academies Trust

- Companies House: 6995649
- Public Procurement Organisation Number: PMPC-4729-RHHL

Potovens Lane

Wakefield

WF1 2PF

United Kingdom

Email: [procurement@outwood.com](mailto:procurement@outwood.com)

Website: <https://www.outwood.com/>

Region: UKE45 - Wakefield

Organisation type: Public authority - sub-central government