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Planning

## Language Services

Crown Commercial Service

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-029869

Procurement identifier (OCID): ocids-h6vhtk-040ace

Published 10 October 2023, 3:59pm

## Section I: Contracting authority

### I.1) Name and addresses

Crown Commercial Service

The Capital Building, Old Hall Street

Liverpool

L3 9PP

### Email

[supplier@crowncommercial.gov.uk](mailto:supplier@crowncommercial.gov.uk)

### Telephone

+44 3454102222

### Country

United Kingdom

### Region code

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/ccs>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Other activity

Public Procurement

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Language Services

Reference number

RM6302

**II.1.2) Main CPV code**

- 79540000 - Interpretation services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Crown Commercial Service, as the Authority, intends to put in place an agreement for the provision of Language Services for use by Central Government and UK public sector bodies.

Further information is included in the Additional Information section VI.3.

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

National Managed Service Provision

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 32232000 - Video-conferencing equipment
- 32353000 - Sound recordings
- 48521000 - Music or sound editing software package
- 48740000 - Foreign language translation software package
- 64211000 - Public-telephone services
- 72212740 - Foreign language translation software development services
- 75230000 - Justice services

- 79510000 - Telephone-answering services
- 79530000 - Translation services
- 79540000 - Interpretation services
- 79551000 - Typing services
- 79552000 - Word-processing services
- 79821100 - Proofreading services
- 79822300 - Typesetting services
- 79822500 - Graphic design services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The provision of a Managed Service throughout the United Kingdom.

The scope of this Lot will enable Contracting Authorities to select one or more services within the remit of the Lot to be delivered by a single Supplier on a national scale.

The Services will include:

- ? Translation Services
- ? Transcription Service
- ? Telephone Interpretation Services
- ? Video Interpretation Services (Spoken and Visual)
- ? Face to Face Interpretation (Spoken and Visual)

## **II.2) Description**

### **II.2.1) Title**

Translation & Ancillary Services

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 48740000 - Foreign language translation software package
- 72212740 - Foreign language translation software development services
- 79530000 - Translation services
- 79552000 - Word-processing services
- 79821100 - Proofreading services
- 79822300 - Typesetting services
- 79822500 - Graphic design services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The provision of Written Translation and Ancillary Services throughout the United Kingdom.

The scope of this Lot will enable Contracting Authorities to select one or more services within the remit of this Lot to be delivered by a single supplier on a national scale.

The Services required will include the Translation of variety of different document types, including but not limited to:

- Advisory / guidance and instruction documents;
- Correspondence and information leaflets;
- Technical, scientific, legal, medical, financial or any other specialist category;

This lot will require the following, but not limited to, types of translation services:

- Verbatim translations (word for word);
- Artwork, design, illustration and typesetting;
- Proofreading;
- Multimedia and e-learning;
- Campaign collateral;
- Website localisation;
- Software localisation.

The Supplier will be required to deliver the above using human and/or technological solutions.

## **II.2) Description**

### **II.2.1) Title**

Transcription Services

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 48740000 - Foreign language translation software package
- 72212740 - Foreign language translation software development services
- 79551000 - Typing services
- 79552000 - Word-processing services
- 79821100 - Proofreading services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The provision of Transcription Services throughout the United Kingdom.

The scope of this Lot will enable Contracting Authorities to select one or more services within the remit of this Lot to be delivered by a single supplier on a national scale.

The Services required will include the Transcription of audio and video content of varying content, including but not limited to:

- Verbatim Transcription (word for word);
- Edited Transcription
- Intelligent Transcription
- Hansard Transcriptions
- Proofreading/Post Editing;

The Supplier will be required to deliver the above using human and/or technological solutions.

## **II.2) Description**

### **II.2.1) Title**

Visual Interpreting Services

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 32232000 - Video-conferencing equipment
- 32353000 - Sound recordings
- 48521000 - Music or sound editing software package
- 48740000 - Foreign language translation software package
- 72212740 - Foreign language translation software development services
- 79530000 - Translation services
- 79540000 - Interpretation services

- 79821100 - Proofreading services
- 79822300 - Typesetting services
- 79822500 - Graphic design services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The provision of Visual Interpreting Services throughout the United Kingdom.

The scope of this Lot will enable Contracting Authorities to select one or more services within the remit of this Lot to be delivered by a single Supplier on a regional basis.

The Services required will include:

- ? Face to Face Interpretation
- ? Video Interpreting
- ? Translation Services for the Deaf/Deafblind
- ? Transcription Services for the Deaf/Deafblind

These services are designed to support the communication between Deaf and Deaf/blind people and others requiring support to access English.

## **II.2) Description**

### **II.2.1) Title**

Regional Managed Services

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 32232000 - Video-conferencing equipment

- 32353000 - Sound recordings
- 48521000 - Music or sound editing software package
- 48740000 - Foreign language translation software package
- 64211000 - Public-telephone services
- 72212740 - Foreign language translation software development services
- 75230000 - Justice services
- 79510000 - Telephone-answering services
- 79530000 - Translation services
- 79540000 - Interpretation services
- 79551000 - Typing services
- 79552000 - Word-processing services
- 79821100 - Proofreading services
- 79822300 - Typesetting services
- 79822500 - Graphic design services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The provision of a Regional Managed Service throughout the United Kingdom and overseas.

The scope of this Lot will enable Contracting Authorities to select one or more services within the remit of this Lot to be delivered by a single Supplier on a regional basis.

The Services required will include:

? Face to Face Interpretation

? Video Interpreting

? Translation Services for the Deaf/Deafblind

? Transcription Services for the Deaf/Deafblind

The regions are broken down as follows:

5a - North West

5b – North East and Yorkshire

5c - Midlands

5d - East of England

5e - London

5f - South East

5g - South West

5h - Wales

5i - Scotland

5j - Northern Ireland

5k – Overseas

### **II.3) Estimated date of publication of contract notice**

11 July 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

This prior information notice replaces the previous PIN issued on the 02/05/2023

<https://www.find-tender.service.gov.uk/Notice/012557-2023>

This Prior Information Notice is updating our scope of requirements from the original PIN issued in May. It also acts as a signal of intention to continue market engagement with those within the language services industry.

Crown Commercial Service intends to hold further market engagement sessions during October 2023 onwards with suppliers interested in potentially bidding for this commercial agreement. If you are interested in attending a market engagement session please submit your details into the following GoogleForm via this link:

<https://forms.gle/XufYC5BYJe4j3ojVA>

We will use this source to invite interested parties to our market engagement sessions and notify them of our intention to release our Invitation to Tender. If you are having any access issues you can email [info@crowncommercial.gov.uk](mailto:info@crowncommercial.gov.uk). If the latter you must clearly state: the name of your organisation, and contact details (email and telephone number) for the individual(s) who will participate in the market engagement.

Crown Commercial Service (CCS) will use an eSourcing system for this competition and reserves the right to use an electronic auction. The eSourcing system we will use is

[<https://crowncommercialservice.bravosolution.co.uk>]. Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so.

The value in II.1.5 is an indicative value over 4 years.

The date in II.3) is the estimated date of publication, please refer to the CCS website page [<https://www.crowncommercial.gov.uk/agreements/RM6302>] and monitor Find A Tender Service for the publication of the contract notice.

A Future Opportunity on contract finder can be found here:

<https://www.contractsfinder.service.gov.uk/Notice/0c19cddd-2bb9-4269-bdc8-88b154dad73c>