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Tender

Provision of Transport and Distribution Services

Scottish Prison Service

F02: Contract notice

Notice identifier: 2021/S 000-029850

Procurement identifier (OCID): ocds-h6vhtk-02c87f

Published 1 December 2021, 4:45pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Prison Service

Calton House, 5 Redheughs Rigg

Edinburgh

EH12 9HW

Contact

Laura Moos

Email

Laura.Moos@sps.pnn.gov.uk

Telephone

+44 1313303792

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.sps.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00384

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Transport and Distribution Services

Reference number

01934

II.1.2) Main CPV code

- 60000000 - Transport services (excl. Waste transport)

II.1.3) Type of contract

Services

II.1.4) Short description

The SPS is seeking a supplier to provide transport and distribution services between SPS establishments and external customers across the UK. Three types of Service are required Standard (48 Hour), Premium (24 hour) and Same Day.

Suppliers may bid for both lots. The contract Go Live date is the 11th of April 2022. The contract term will be 3 years with the option to extend for up to 4 years (on a 2 + 2 basis).

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 60100000 - Road transport services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

All SPS Sites, Timber Treatment Facilities and SPS Customers.

II.2.4) Description of the procurement

The SPS requires a supplier to provide transport and distribution services to the SPS. The main requirements for the services is the movement of consignments between the following locations:

- consignments between the SPS Sites and SPS Central Stores;
- consignments between production Sites and other Sites (note that this scenario is a less frequent requirement);
- timber products between Central Stores/Sites and a timber treatment facility;
- consignments between Central Stores and various customers / addresses in Scotland and the UK; and
- consignments between production Sites directly to customers in Scotland and the UK (note that this scenario is a less frequent requirement).

The SPS has commenced this procurement process in good faith and with the intention of awarding a contract. Following publication of the Contract Notice, an Invitation to Tender (ITT) including the Single Procurement Document (SPD) will be published by SPS and will be made available to bidders. Tender responses will then be evaluated by the SPS in accordance with the ITT.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Extension option of up to 4 years on a 2+2 basis

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

Employers Liability: 5M GBP

Public Liability: 1M GBP

Vehicle Insurance as legally required

Transport/Distribution Insurance as legally required

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-016653](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 January 2022

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

24 January 2022

Local time

4:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20212. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:675556)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom