

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029848-2021>

Tender

## **2122-17-RIS-LW Bid Development Consultancy and Training Services**

Sheffield Hallam University

F02: Contract notice

Notice identifier: 2021/S 000-029848

Procurement identifier (OCID): ocds-h6vhtk-02fc0e

Published 1 December 2021, 4:37pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield Hallam University

City Campus, Howard Street

SHEFFIELD

S11WB

#### **Contact**

Procurement Team

#### **Email**

[strategicprocurement@shu.ac.uk](mailto:strategicprocurement@shu.ac.uk)

#### **Telephone**

+44 1142253431

#### **Country**

United Kingdom

**NUTS code**

UKE32 - Sheffield

**Internet address(es)**

Main address

<https://www.shu.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sheffieldhallamuniversity>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sheffieldhallamuniversity>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

2122-17-RIS-LW Bid Development Consultancy and Training Services

Reference number

2122-17-RIS-LW

#### **II.1.2) Main CPV code**

- 79411100 - Business development consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This tender is offered as an invitation to tender for a service agreement with Sheffield Hallam University to provide a flexible range of research support consultancy services, focused on grant writing and staff development. In line with the Transforming Lives University strategy, the goal is to build research capacity and grow research and knowledge exchange income. The University has an initial two year fixed term requirement for the provision of specialist research support consultancy services to enhance the professional development of research staff alongside the submission of grant and funding applications to bodies such as UKRI, NIHR, European Commission, and other reputable funding bodies. Subject to a successful review this may be extended. The requirement is for the successful party to support these funding bid development and submission activities, along with delivering targeted horizon scanning and staff development workshops and seminars, to develop a sustainable and high quality programme of research across the University.

#### **II.1.5) Estimated total value**

Value excluding VAT: £264,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

**II.2.2) Additional CPV code(s)**

- 73200000 - Research and development consultancy services

**II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Sheffield

**II.2.4) Description of the procurement**

Sheffield Hallam University is aiming to be the world's leading applied University, achieving outstanding outcomes for our students and our city, and showing the world what a University focused on transforming lives can achieve. This tender specification is offered as an invitation to tender for a service agreement with Sheffield Hallam University to provide a flexible range of research support consultancy services, focused on grant writing and staff development. In line with the Transforming Lives University strategy, the goal is to build research capacity and grow research and knowledge exchange income. The University has an initial two year fixed term requirement for the provision of specialist research support consultancy services to enhance the professional development of research staff alongside the submission of grant and funding applications to bodies such as UKRI, NIHR, European Commission, and other reputable funding bodies. Subject to a successful review this may be extended. The requirement is for the successful party to support these funding bid development and submission activities, along with delivering targeted horizon scanning and staff development workshops and seminars, to develop a sustainable and high quality programme of research across the University.

**II.2.5) Award criteria**

Quality criterion - Name: Experience / Weighting: 20

Quality criterion - Name: Personnel / Weighting: 15

Quality criterion - Name: Plan and Process / Weighting: 15

Quality criterion - Name: Expertise and Approach / Weighting: 10

Quality criterion - Name: Control / Weighting: 10

Quality criterion - Name: Social Value / Weighting: 5

Price - Weighting: 25

**II.2.6) Estimated value**

Value excluding VAT: £264,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 possible 12 month extensions following the initial 24 months

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 January 2022

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

12 January 2022

Local time

10:01am

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2026

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheffield Hallam University

Sheffield

Country

United Kingdom