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Tender

## **Acer Trust - Management Information System**

Acer Trust

F02: Contract notice

Notice identifier: 2021/S 000-029812

Procurement identifier (OCID): ocds-h6vhtk-02fbea

Published 1 December 2021, 2:22pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Acer Trust

c/o Matthew Arnold School, Arnolds Way,

Oxford

OX2 9JE

#### **Contact**

Lorraine Ashover

#### **Email**

[tenders@minervapcs.com](mailto:tenders@minervapcs.com)

#### **Telephone**

+44 1256467107

#### **Country**

United Kingdom

**NUTS code**

UKJ14 - Oxfordshire

**Internet address(es)**

Main address

<https://acertrust.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Education institute

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Acer Trust - Management Information System

Reference number

MPN-10200

#### **II.1.2) Main CPV code**

- 48810000 - Information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Acer Trust is a Multi Academy Trust of seven schools based in Oxfordshire. The Trust presently consists of four primary and three secondary co-educational schools. Acer Trust is conducting a tender process to award a contract for the provision of a 'Management Information System (MIS)' for the seven schools in the Trust. Each bidder will be provided the opportunity to showcase their MIS solution through presentation, product demonstration and discussions. A panel of staff from across the Acer Trust will attend each session, and will have opportunity to ask questions and engage in discussion with the bidder. The contract is being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 1st January 2023.

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48810000 - Information systems

- 48190000 - Educational software package

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

See tender documentation for the details of each of the school locations.

### **II.2.4) Description of the procurement**

Acer Trust is a Multi Academy Trust of seven schools based in Oxfordshire. The Trust presently consists of four primary and three secondary co-educational schools. Acer Trust is conducting a tender process to award a contract for the provision of a 'Management Information System (MIS)' for the seven schools in the Trust. Each bidder will be provided the opportunity to showcase their MIS solution through presentation, product demonstration and discussions. A panel of staff from across the Acer Trust will attend each session, and will have opportunity to ask questions and engage in discussion with the bidder. The contract is being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 1st January 2023. Full details of the Trust's requirements and the process being undertaken are available in the tender pack which includes a Briefing Document for Suppliers.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 January 2022

Local time

5:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

28 January 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Further notices will be published in 2025, 2026 or 2027 dependent on the exercising of contract extension options

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Acer Trust will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)

#### **VI.4.4) Service from which information about the review procedure may be obtained**

High Court

Strand

London

WC2A 2LL

Country

United Kingdom