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Planning

## **HCC 12/2021 PPME – Procurement of a Housing Management**

Hertfordshire County Council

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-029796

Procurement identifier (OCID): ocids-h6vhtk-02fbda

Published 1 December 2021, 1:02pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hertfordshire County Council

County Hall, Pegs Lane

Hertford

SG13 8DE

#### **Contact**

Simon Hastings

#### **Email**

[simon.hastings@hertfordshire.gov.uk](mailto:simon.hastings@hertfordshire.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk)

Buyer's address

[www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

HCC 12/2021 PPME – Procurement of a Housing Management

Reference number

PPME - 12/2021 - Property

**II.1.2) Main CPV code**

- 70331000 - Residential property services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Hertfordshire County Council (the 'Council') is carrying out Pre-Procurement Market Engagement ('P P M E') in relation to the procurement of a single service Provider to manage terms of the leases for various properties. The Council will consider the feedback received to help inform the Council's options and further decision making. For the avoidance of doubt, this stage of the project is not part of a formal procurement process and the Council is not committing, at this stage, to carrying out such a process. Participation or non-participation in the P P M E shall not prevent any supplier participating in a potential future procurement, nor is it intended that any information supplied as part of the P P M E shall place any supplier at an advantage in a potential procurement process. Participation in the P P M E will be at each organisation's own cost. No expense in responding to this PPME will be reimbursed by the Council.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,286,912

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 70330000 - Property management services of real estate on a fee or contract basis
- 70331000 - Residential property services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

## **II.2.4) Description of the procurement**

Hertfordshire County Council (the Council) is a large shire county in the south-east of England with a population of 1.2 million. Hertfordshire is a two-tier authority with 10 district and borough councils providing complementary local services to residents. The Council provides social care for adults and children, schools and education, public libraries, public health (since April 2013), highway and road maintenance, environmental services, trading standards and household waste sites as well as a fire and rescue service. The Council owns several properties which are used to provide specialist supported accommodation for adults with learning disabilities, autism, physical and sensory disabilities, and mental health conditions. These properties are very varied in nature and whilst some are conventional housing (a single dwelling let to a single household) a significant number are not. The two groups in scope for this procurement consist of the following: Group 1: Learning Disability Supported Living (approximately 46 properties) and Mental Health Supported (4 properties). These properties are used to provide specialist supported accommodation for adults with learning disabilities, autism, physical and sensory disabilities, and mental health conditions. They vary from small dwellings occupied by a single individual to larger multi bedroom hostel type schemes. All occupiers are on assured short hold tenancies (A S T's). Group 2: A staff housing pool (30 properties) which are let to staff on A S T's. The requirement has two aspects, the first being to manage terms of the leases for the above properties. The second is to provide full repairs and maintenance provision and collect the rental income and engage with the Council on the long-term future of these properties. For supported housing properties, care provision will not be part of this P P M E. The indicative timetable is P P M E Project Published to In-Tend & P I N Published to FTS Wednesday 1st December 2021. Deadline for Queries/ Clarifications Wednesday 8th December 2021. Receipt of Expressions of Interest / Return of Supplier Questionnaires Wednesday 15th December 2021. P P M E Analysis Commences 16th December 2021. Individual Supplier Meetings Tuesday 11th January 2022. P P M E Analysis Concludes 31st January 2022. It is anticipated that any procurement process resulting from this P P M E will have a contract that will commence on December 2022 and may potentially have a four year duration.

## **II.3) Estimated date of publication of contract notice**

1 December 2022

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

To access the P P M E documentation please visit [www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk) and follow the on-screen guidance. To participate in this P P M E, organisations must submit their completed Supplier Questionnaire, together with any supporting documents, through the In-Tend system by the return deadline of 12.00 Noon Wednesday 15th December 2021. Please make sure that you have submitted your Supplier Questionnaire following the instructions above. The Council will not be held accountable for any errors made by an organisation in submitting their Supplier Questionnaire.