

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029783-2022>

Tender

QUB/2298/22 Supply and Delivery of Sandwich Platters

Queen's University Belfast

F02: Contract notice

Notice identifier: 2022/S 000-029783

Procurement identifier (OCID): ocids-h6vhtk-0377ee

Published 21 October 2022, 2:42pm

Section I: Contracting authority

I.1) Name and addresses

Queen's University Belfast

Procurement Office, University Belfast

Belfast

BT7 1NN

Email

c.williamson@qub.ac.uk

Telephone

+44 2890973026

Country

United Kingdom

NUTS code

UKN - Northern Ireland

Internet address(es)

Main address

www.qub.ac.uk

Buyer's address

www.qub.ac.uk/po

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

QUB/2298/22 Supply and Delivery of Sandwich Platters

Reference number

QUB/2298/22

II.1.2) Main CPV code

- 15811510 - Sandwiches

II.1.3) Type of contract

Supplies

II.1.4) Short description

Campus Food and Drink within Queen's provides catering and hospitality across Queen's Campus to Schools and Directorates and external customers. These events include: meetings, conferences, banquets, weddings, graduation and high profile events. Campus Food and Drink operate throughout the Campus and are based at the Great Hall on the main Lanyon site and Riddel Hall on the Stranmillis Road. Food for events and functions is prepared in-house with the exception of sandwich platters which have traditionally been purchased from specialist suppliers based on demand. Queen's requires an Economic Operator to supply and deliver daily, freshly prepared sandwich/bagel/wrap platters, salads, pasta bowls etc. including options suitable for vegans, vegetarians, coeliacs and those with other dietary requirements, to Campus Food and Drink. There will also be an ad hoc requirement for pre-packed sandwiches e.g. packed lunches for open days. The Economic Operator will also have the ability to supp

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 15811510 - Sandwiches

- 15894600 - Sandwich fillings
- 15871274 - Sandwich spreads
- 15811511 - Prepared sandwiches

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

Campus Food and Drink within Queen's provides catering and hospitality across Queen's Campus to Schools and Directorates and external customers. These events include: meetings, conferences, banquets, weddings, graduation and high profile events. Campus Food and Drink operate throughout the Campus and are based at the Great Hall on the main Lanyon site and Riddel Hall on the Stranmillis Road. Food for events and functions is prepared in-house with the exception of sandwich platters which have traditionally been purchased from specialist suppliers based on demand. Queen's requires an Economic Operator to supply and deliver daily, freshly prepared sandwich/bagel/wrap platters, salads, pasta bowls etc. including options suitable for vegans, vegetarians, coeliacs and those with other dietary requirements, to Campus Food and Drink. There will also be an ad hoc requirement for pre-packed sandwiches e.g. packed lunches for open days. The Economic Operator will also have the ability to supply bespoke orders for one off events. The appointed Economic Operator will also facilitate the ad hoc requirements for Campus Food and Drink across a variety of locations within Queen's Campus.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Contract will initially be for a period of 12 months, subject to satisfactory annual review, with the option to extend the contract by up to a further 48 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Contract will initially be for a period of 12 months, subject to satisfactory annual review, with the option to extend the contract by up to a further 48 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 November 2022

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

22 November 2022

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Queen's University Belfast

University Road

Belfast

BT7 1NN

Country

United Kingdom