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Tender

## **Framework Agreement for Recruitment Services for the Provision of Supply Teachers and Education Support Staff**

Herts for Learning Ltd

F02: Contract notice

Notice identifier: 2023/S 000-029781

Procurement identifier (OCID): ocds-h6vhtk-040a95

Published 10 October 2023, 10:07am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Herts for Learning Ltd

Robertson House, Six Hills Way

Stevenage

SG1 2FQ

#### **Contact**

Nicola Wiley

#### **Email**

[nicola.wiley@hfleducation.org](mailto:nicola.wiley@hfleducation.org)

#### **Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://www.hertsforlearning.co.uk/>

Buyer's address

<https://www.hertsforlearning.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/educationportal/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/educationportal/>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/educationportal/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Framework Agreement for Recruitment Services for the Provision of Supply Teachers and Education Support Staff

Reference number

INTHFL006

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The scope for this Framework Agreement is for all temporary and Fixed Term teaching and non-teaching roles, for the use of primary and secondary schools, academies, trusts, special schools, nurseries, pupil referral units and other educational establishments within the Hertfordshire geographical area including Trusts with one or more of their schools located within Hertfordshire and other schools outside.

#### **II.1.5) Estimated total value**

Value excluding VAT: £17,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Provision of short-term supply staff for up to 12 weeks with no responsibility for planning

Lot No

1

**II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

**II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

**II.2.4) Description of the procurement**

The scope for this Framework Agreement is for all temporary and Fixed Term teaching and non-teaching roles, for the use of primary and secondary schools, academies, trusts, special schools, nurseries, pupil referral units and other educational establishments within the Hertfordshire geographical area including Trusts with one or more of their schools located within Hertfordshire and other schools outside. More information can be found within the procurement documents.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £10,000,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial period of 2 years with the option to extend twice for no more than 12 months each time at the Authority's discretion

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Provision of supply staff for 12 weeks plus or with responsibility for planning

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

The scope for this Framework Agreement is for all temporary and Fixed Term teaching and non-teaching roles, for the use of primary and secondary schools, academies, trusts, special schools, nurseries, pupil referral units and other educational establishments within the Hertfordshire geographical area including Trusts with one or more of their schools located within Hertfordshire and other schools outside. More information can be found within the procurement documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £5,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial period of 2 years with the option to extend twice for no more than 12 months each time at the Authority's discretion

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Permanent placement

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

The scope for this Framework Agreement is for all temporary and Fixed Term teaching and non-teaching roles, for the use of primary and secondary schools, academies, trusts, special schools, nurseries, pupil referral units and other educational establishments within the Hertfordshire geographical area including Trusts with one or more of their schools located within Hertfordshire and other schools outside. More information can be found within the procurement documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial period of 2 years with the option to extend twice for no more than 12 months each time at the Authority's discretion

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Executive Search

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

The scope for this Framework Agreement is for all temporary and Fixed Term teaching and non-teaching roles, for the use of primary and secondary schools, academies, trusts, special schools, nurseries, pupil referral units and other educational establishments within the Hertfordshire geographical area including Trusts with one or more of their schools located within Hertfordshire and other schools outside. More information can be found within the procurement documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months



48

This contract is subject to renewal

Yes

Description of renewals

Initial period of 2 years with the option to extend twice for no more than 12 months each time at the Authority's discretion

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 12

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Not exceeding 4 years

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 November 2023

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

9 November 2023

Local time

11:01am

Place

Online opening ceremony

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Herts for Learning Ltd

Stevenage

Country

United Kingdom