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Tender

## **Provision of a cleaning and caretaking service for Orwell Multi Academy Trust**

Suffolk County Council

F02: Contract notice

Notice identifier: 2021/S 000-029771

Procurement identifier (OCID): ocids-h6vhtk-02fbbe

Published 1 December 2021, 9:40am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Suffolk County Council

Endeavour House, Russell Road

IPSWICH

IP1 2BX

#### **Contact**

Andrew Wintersgill

#### **Email**

[Andrew.Wintersgill@suffolk.gov.uk](mailto:Andrew.Wintersgill@suffolk.gov.uk)

#### **Telephone**

+44 1473260685

#### **Country**

United Kingdom

**NUTS code**

UKH14 - Suffolk

**Internet address(es)**

Main address

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a cleaning and caretaking service for Orwell Multi Academy Trust

Reference number

CD1338

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Orwell Multi Academy Trust (OMAT) is an established multi-academy trust of six schools serving the community of Ipswich and the surrounding areas; Brooklands Primary School, Grange Primary School, Halifax Primary School (plus an on-site office bungalow), Handford Hall Primary School, Springfield Infants and Willows Primary School. An additional new build school, Grace Cook Primary School is due to open 1st September 2022. Currently there are two cleaning contractors and one in-house arrangement who are responsible for the internal cleaning of these schools. OMAT now wish to award the business to one suitably qualified and experienced sole contractor to provide cleaning and caretaking services for all these sites. The contract will be initially for three years with the provision to extend it for a further two years. The contract will commence on 1st April 2022

#### **II.1.5) Estimated total value**

Value excluding VAT: £900,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

Main site or place of performance

Brooklands Primary School CO11 1RX Grange Primary School IP11 2LA Halifax Primary School IP2 8PY Handford Hall Primary School IP1 2LQ Springfield Infants IP1 4PP Willows Primary School IP2 9ER

### **II.2.4) Description of the procurement**

Orwell Multi Academy Trust Cleaning & Caretaking Services Orwell Multi Academy Trust (OMAT) is an established multi-academy trust of six schools serving the community of Ipswich and the surrounding areas; Brooklands Primary School, Grange Primary School, Halifax Primary School (plus an on-site office bungalow), Handford Hall Primary School, Springfield Infants and Willows Primary School. An additional new build school, Grace Cook Primary School is due to open 1st September 2022. Currently there are two cleaning contractors and one in-house arrangement who are responsible for the internal cleaning of these schools and OMAT now wish to award the business to one suitably qualified and experienced sole contractor to provide cleaning and caretaking services for all these sites. The contract to commence 1st April 2022

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £900,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

Three year contract with the option to extend on a one year plus one year basis

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 January 2022

Local time

12:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 March 2022

##### **IV.2.7) Conditions for opening of tenders**

Date

5 January 2022

Local time

12:00pm

Place

.Suffolk County Council are currently out to tender for the provision of Orwell Multi Academy Trust Cleaning and caretaking service This opportunity is available in the `Current Tenders` area of portal. Interested parties are invited to express their interest to gain full access to the tender documentation. The deadline date for submissions of the tender is 5th January 2022. Please note late ret

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Orwell Multi Academy Trust Cleaning & Caretaking Services Orwell Multi Academy Trust (OMAT) is an established multi-academy trust of six schools serving the community of Ipswich and the surrounding areas; Brooklands Primary School, Grange Primary School, Halifax Primary School (plus an on-site office bungalow), Handford Hall Primary School, Springfield Infants and Willows Primary School. An additional new build school, Grace Cook Primary School is due to open 1st September 2022. Currently there are two cleaning contractors and one in-house arrangement who are responsible for the internal cleaning of these schools and OMAT now wish to award the business to one suitably qualified and experienced sole contractor to provide cleaning and caretaking services for all these sites. The contract will be initially for three years with the provision to extend it for a further two years. The contract will commence on 1st April 2022

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Suffolk County Council

Endeavour House, 8 Russell Road,

Ipswich

IP1 2DX

Country

United Kingdom

Internet address

[www.suffolk.gov.uk](http://www.suffolk.gov.uk)

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Suffolk County Council incorporates a minimum 10 calendar day standstill period from the point at which information on the award of contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of contract has not been successfully resolved: The Public Contracts Regulations 2015 as amended provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules, to take action in the High Court (England, Wales and Northern Ireland) Any such action must be brought promptly.)