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Tender

## **Education Grass Sports Pitch Maintenance**

Fife Council

F02: Contract notice

Notice identifier: 2023/S 000-029767

Procurement identifier (OCID): ocds-h6vhtk-040a8e

Published 10 October 2023, 8:52am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Fife Council

Fife House, North Street

Glenrothes

KY7 5LT

#### **Email**

[dawn.watson@fife.gov.uk](mailto:dawn.watson@fife.gov.uk)

#### **Telephone**

+44 3451550000

#### **Country**

United Kingdom

#### **NUTS code**

UKM72 - Clackmannanshire and Fife

### **Internet address(es)**

Main address

<http://www.fife.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00187](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187)

### **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=746998>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=746998>

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Education Grass Sports Pitch Maintenance

Reference number

CW0042

#### **II.1.2) Main CPV code**

- 77320000 - Sports fields maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Maintenance at various schools with different types of grass pitches which require maintenance work to be planned and carried out at different times and seasons

#### **II.1.5) Estimated total value**

Value excluding VAT: £180,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 45112720 - Landscaping work for sports grounds and recreational areas

#### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Fife

#### **II.2.4) Description of the procurement**

Fife Council is seeking to establish a single supplier framework for the maintenance of grass sports pitches. The requirement for this service covers various schools with different types of grass pitches which may require varying degrees of maintenance work to be planned and carried out at different times and seasons

#### **II.2.5) Award criteria**

Quality criterion - Name: Method Statement / Weighting: 60

Quality criterion - Name: Health and Safety / Weighting: 20

Quality criterion - Name: Community Benefits / Weighting: 15

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

option of 2 x 12 month extensions

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

"Fife Council may require additional purchases under this contract which have not been specifically detailed in the "specification" however any additional purchases will be in full accordance with the requirements of Regulation 72 of the Public Contract (Scotland) Regulations 2015."

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

4A2b We can exclude you from this procurement if you are not a member of the

Grounds Management Association Formerly Institute of Groundsmanship IOG

Or equivalent

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Questions 4B5a 4B5b 4B5c Insurance

Question 4B6 Ratio

Minimum level(s) of standards possibly required

Questions 4B5a 4B5b 4B5c Insurance

Organisations must also have or commit to have the relevant levels of insurance cover before the framework starts or we will exclude you from this procurement.

GBP10m Employers Liability

GBP5m Public Liability

GBP250k Professional Liability Insurance

Vehicle Insurance evidence for contracts where vehicles used

Question 4B6 Ratio

A Liquidity will be applied - Current Assets will be divided by Current Liabilities. Tenderers are to provide their

Current assets and Current liabilities in relation to their published accounts for the last two years. Tenderers are expected to achieve a ratio of 1 or more. Where a Tenderer does not meet this requirement further details should be provided to confirm why, and the Council may undertake additional financial checks and a qualitative judgement shall be made as to the financial capacity of the Tenderer.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

4C.4 Supply Chain

4C6 Qualifications

4C9 Plant and Tools

Minimum level(s) of standards possibly required

4C.4 Supply Chain

Please provide a statement of the relevant supply chain management and /or tracking systems used

4C6 Qualifications

You must hold the following (please provide supporting documentation)

PA1 and PA6 Chemical Spraying Application

Horticulture Tractor with Trailed/Mounted Implements and PTOs

(Or equivalent)

4C9 Plant and Tools

Suppliers will be required to demonstrate that they have or access to the relevant plant and tools. To carry out required maintenance as per specification and to comply with Health & Safety, including but not limited to following machinery

Verti Drainer / Shockwave/ Earth Quaker

Slitter

Top Dresser

Fertiliser Spreader

And any other relevant plant & tools

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 November 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

10 November 2023

Local time

12:30pm

Place

Fife

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=746998](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=746998).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Tenderers shall provide a Community Benefits delivery plan/ methodology as part of their tender submission, fully describing how they would intend to:-

Provide support for training and employment by:

Engage with the targeted unemployed persons and demonstrate an understanding of their employment-related needs;

Engage with or provide the employability services required to support the targeted unemployed persons;

Work with their sub-contractors and suppliers who will provide the training placement and employment opportunities;

Ensure that each employed individual has a high-quality experience maximising their chances of gaining and sustaining longer term future employment, describing the likely various stages of involvement and support to be given

and/or

Support for community projects and charities

(SC Ref:746998)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=746998](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=746998)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Kirkcaldy Sheriff Court

Kirkcaldy

Country

United Kingdom