

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029766-2021>

Tender

## **The Civil Justice System's Pandemic Response**

Scottish Government

F02: Contract notice

Notice identifier: 2021/S 000-029766

Procurement identifier (OCID): ocds-h6vhtk-02fbb7

Published 1 December 2021, 9:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

#### **Email**

[Angus.Mackenzie2@gov.scot](mailto:Angus.Mackenzie2@gov.scot)

#### **Telephone**

+44 131247556

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Civil Justice System's Pandemic Response

Reference number

CASE/563006

#### **II.1.2) Main CPV code**

- 73110000 - Research services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Government's Justice Analytical Services (JAS) Division wishes to undertake analysis of the changes to civil justice processes and procedures flowing from the pandemic response, with a particular focus on the adoption of 'remote hearings'.

The aim of the research is to evaluate the changes made to civil justice processes and procedures in light of the pandemic in order to inform the future vision for the civil courts, tribunals and civil justice more broadly. In brief, the research seeks to improve and expand the evidence base so that any decision on whether specific 'pandemic measures' are continued, amended further or discarded is informed by relevant, current and high quality research.

#### **II.1.5) Estimated total value**

Value excluding VAT: £130,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79315000 - Social research services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

The Scottish Government's Justice Analytical Services (JAS) Division wishes to undertake analysis of the changes to civil justice processes and procedures flowing from the pandemic response, with a particular focus on the adoption of 'remote hearings'.

The aim of the research is to evaluate the changes made to civil justice processes and procedures in light of the pandemic in order to inform the future vision for the civil courts, tribunals and civil justice more broadly. In brief, the research seeks to improve and expand the evidence base so that any decision on whether specific 'pandemic measures' are continued, amended further or discarded is informed by relevant, current and high quality research.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £130,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

9

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Financial Ratios (ESPD 4B6) - Bidders must demonstrate a Current Ratio of 1 (one) or more.

Current Ratio will be calculated as follows: net current assets divided by net current liabilities.

Minimum level(s) of standards possibly required

Public Liability Insurance (In the sum not less) - 1,000,000 GBP;

- Professional Indemnity Insurance (In the sum not less) - 1,000,000 GBP;

- Employer's Liability Insurance - 5,000,000 GBP;

Such insurance must be maintained for the duration of the Contract and for a minimum of 5 years following the expiry or termination of the Contract.

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 January 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

18 January 2022

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20208.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20208.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:675507)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace Court

27 Chambers Street

Edinburgh

EH11LB

Country

United Kingdom