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Tender

Provision of Housekeeping Staff for Eye Centre Outpatient Clinics and Eye Centre Theatres

NHS Golden Jubilee

F02: Contract notice

Notice identifier: 2021/S 000-029763

Procurement identifier (OCID): ocids-h6vhtk-02fbb4

Published 1 December 2021, 8:55am

Section I: Contracting authority

I.1) Name and addresses

NHS Golden Jubilee

Golden Jubilee National Hospital Beardmore Street, Agamemnon Street

Clydebank

G81 4DY

Contact

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Email

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Country

United Kingdom

NUTS code

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Internet address(es)

Main address

<http://www.nhsgoldenjubilee.co.uk/home/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00199

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Housekeeping Staff for Eye Centre Outpatient Clinics and Eye Centre Theatres

Reference number

NHSGJ0056/21

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

NHS Golden Jubilee require a Contractor to provide Housekeeping Staff service for its Eye Centre Outpatient Clinics and Eye Centre Theatres.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90910000 - Cleaning services

II.2.3) Place of performance

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

NHS Golden Jubilee Conference Hotel, Beardmore Street, Clydebank, Glasgow, G81 4SA

II.2.4) Description of the procurement

NHS Golden Jubilee require a Contractor to provide Houskeeping Staff service for its Eye Centre Outpatient Clinics and Eye Centre Theatres.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20

Quality criterion - Name: Commercial / Weighting: 80

Price - Weighting: 80

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

6

This contract is subject to renewal

Yes

Description of renewals

2 x 6 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Due to the reactive nature of the work, the number of housekeeping staff required for weekdays and weekends shift pattern may change depending on changing demand. Where there is potential to change the number of staff required, NHSGJ reserve the right to utilise the expertise and purchase from the awarded Contractor.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

With reference to SPD question (4A1a) Enrolment in relevant professional register. All bidders please provide evidence of registration with

Companies House.

With reference to SPD question (4A2b) For service contracts: membership of particular organisation needed.

All staff delivering the Housekeeping Staff Service have a Standard PVG disclosure.

III.1.2) Economic and financial standing

List and brief description of selection criteria

1. SPD (Scotland) Question 4B5: Insurance Requirements
2. SPD (Scotland) Question 4B6: Other Economic or Financial Requirements

Minimum level(s) of standards possibly required

1. SPD (Scotland) Question 4B5:

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded

contract, the types and levels of insurance indicated below:

SPD (Scotland) Question 4B5b:

Employers (Compulsory) Liability Insurance - maintain a minimum indemnity limit of GBP

5 million in respect of each claim, and without limit to the number of claims.

SPD (Scotland) Question 4B5c:

Public Liability Insurance - maintain a minimum indemnity limit of GBP 5 million in respect of each claim, and without limit to the number of claims.

2. SPD (Scotland) Question 4B6:

Financial Status:

Economic Operators are required to provide copies of their last 3 years accounts.

Economic Operators must complete the Financial Status Matrix, which is provided within the additional documents section of the portal.

Economic Operators with a score of 50 and above will be deemed to have evidenced financial stability to complete this Contract.

Economic Operators who do not meet a score of 50 will not be considered.

III.1.3) Technical and professional ability

List and brief description of selection criteria

With reference to SPD question (4C1.2) Relevant Examples of services provided during the last three (3) years for an NHS Hospital or

equivalent clients.

Minimum level(s) of standards possibly required

Please complete 'template for SPD Question 4C1.2' provided within the additional documents section of the portal. This must include a

minimum of two (2) relevant examples of services provided during the last three (3) years for an NHS Hospital or equivalent clients. Please

note that they may be contacted by Golden Jubilee for references.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 January 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

12 January 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=675476.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:675476)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=675476

VI.4) Procedures for review

VI.4.1) Review body

Dumbarton Sheriff Court and Justice of the Peace Court

Sheriff Court House, Church Street

Dumbarton

G82 1QR

Email

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