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Planning

TfL & GLA Events Framework 2023- 27

Transport for London

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-029761

Procurement identifier (OCID): ocds-h6vhtk-0377dd

Published 21 October 2022, 1:50pm

Section I: Contracting authority

I.1) Name and addresses

Transport for London

5 Endeavour Square

London

E201JN

Contact

Dawn Stelling

Email

DawnStelling.CPT@tfl.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://tfl.gov.uk>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Events

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TfL & GLA Events Framework 2023- 27

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

For the provision of Event Management Services, this framework will be made up of four lots :

- Lot 1 All Outdoor Events
- Lot 2 Creative Programming & Partnership Projects
- Lot 3 Engagement and Community Events
- Lot 4 Conference & indoor Technical event Production

II.1.5) Estimated total value

Value excluding VAT: £14,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

All Outdoor Events

Lot No

1

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Mayor of London organises and supports a number of free outdoor public events, including small to medium scale events and large-scale major events.

The services that maybe required from this lot are Event Production, Event Management,

Event Programming and Sourcing and managing external suppliers

II.2) Description

II.2.1) Title

Creative Programming and Partnership Projects

Lot No

2

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The Mayor of London organises and supports a number of Cultural programmes and Partnership projects. This Lot relates to research & development, creation, curation, programming and delivery of experiential & arts-based performance events, cultural campaigns, activations, launches and partnership projects.

II.2) Description

II.2.1) Title

Engagement Events

Lot No

3

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

In this Lot, the GLA and TfL seek to procure event design, management, programming and production services to facilitate engagement events for local community groups. These could include road shows, workshops and exhibition stands, as well as schools/ youth engagement, campaigns, promotions and public relations.

II.2) Description

II.2.1) Title

Conference and Indoor Event Production

Lot No

4

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The GLA organises and supports a number of conference style events and public meetings. This Lot relates to production and technical services for events including audio-visual, set build and on-site support. Includes event production and technical services for indoor events,

II.3) Estimated date of publication of contract notice

12 December 2022

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

Section VI. Complementary information

VI.3) Additional information

The GLA and TfL organise events and visits to promote their strategic aims and business objectives, and engage with local, national and international audiences. A four year Framework Agreement will be established to develop, programme, produce and manage these events.

We propose to run an SSQ and ITT process which will include all of the requirements for the project. Further details on the registration process can be found below.

An engagement day will take place on the 10th of November 2022 at 10am for those interested, which will include a short presentation and time for questions.

The purpose of this prior information notice (PIN) is to:

- provide advance notice that TfL is to consider undertaking a tendering exercise to set up a new framework to support key stakeholders in the delivery of this framework.
- understand the market interest in this procurement,
- identify suppliers who would like to participate in a market engagement meeting. The market engagement will provide an opportunity for supplier's to engage with the authority and to inform the commercial team's approach, structure and requirements for the services.

All questions prior to or following the engagement day on the 10th of November 2022, to be submitted to MariaBramao1@tfl.gov.uk.

This PIN will be published for 30 days.

In order to respond to this proposed sourcing activity for TfL & GLA, you must be registered on the SAP Ariba platform.

To Participate in the event, complete the following steps:

1. Register Interest for the event by contacting the Commercial contact listed on Find a Tender/ Contract Finder posting
2. If you have never done business before with TfL and are not a known supplier complete the request form at the following link

<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration?realm=TfL>

This will create the contact within Ariba to enable invite participation.

3. Create an Ariba Business Network account

If you require any further assistance with the above steps, please do not hesitate to contact MariaBramao1@tfl.gov.uk