This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/029741-2023">https://www.find-tender.service.gov.uk/Notice/029741-2023</a>

#### **Planning**

# **Space Utilisation Survey**

University of Plymouth

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-029741

Procurement identifier (OCID): ocds-h6vhtk-040a7a

Published 9 October 2023, 4:21pm

## **Section I: Contracting authority**

### I.1) Name and addresses

University of Plymouth

**Drake Circus** 

Plymouth, Devon

PL48AA

#### Contact

Katy Duff

#### **Email**

procurement@plymouth.ac.uk

#### **Telephone**

+44 01752582057

#### Country

**United Kingdom** 

Region code

UKK41 - Plymouth

National registration number

1128013

Internet address(es)

Main address

https://www.plymouth.ac.uk/about-us/university-structure/service-areas/procurement

Buyer's address

https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/97185

### I.2) Information about joint procurement

The contract is awarded by a central purchasing body

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-

supply.com/app/rfq/rwlentrance s.asp?PID=73814&B=UNIVERSITYPLYMOUTH

Additional information can be obtained from the above-mentioned address

## I.4) Type of the contracting authority

Body governed by public law

# I.5) Main activity

Education

## **Section II: Object**

### II.1) Scope of the procurement

#### II.1.1) Title

Space Utilisation Survey

Reference number

KD/UoP/Space\_audit/23

#### II.1.2) Main CPV code

• 79212000 - Auditing services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The university are looking to complete a full space audit, it has been recommended that we seek third party support who specialise in audits of this scale. They would be brought in to provide coverage of all of our General and Specialist Teaching provision as well as the office space within Main Campus. The Space & Property team will manage the parameters, frequency, oversight and interpretation of the audit datasets in collaboration with the elected third party support. We also believe that the output delivery from third party support will also yield added benefits in their report delivery, offering potentially inspiring modernised ways by which we can report on future audits. Our office audit will also have to consist of some additional data gathering as at present we do not retain desk numbers within each of our office spaces. It is also our recommendation that the Space & Property team gather this data prior to the audit to keep any 3rd party costs to a minimum.

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 79212000 Auditing services
- 90714400 Activity specific environmental auditing services

#### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

#### II.2.4) Description of the procurement

The university are looking to complete a full space audit, it has been recommended that we seek third party support who specialise in audits of this scale. They would be brought in to provide coverage of all of our General and Specialist Teaching provision as well as the office space within Main Campus. The Space & Property team will manage the parameters, frequency, oversight and interpretation of the audit datasets in collaboration with the elected third party support. We also believe that the output delivery from third party support will also yield added benefits in their report delivery, offering potentially inspiring modernised ways by which we can report on future audits. Our office audit will also have to consist of some additional data gathering as at present we do not retain desk numbers within each of our office spaces. It is also our recommendation that the Space & Property team gather this data prior to the audit to keep any 3rd party costs to a minimum.

Coverage of the audit will include:

- 255 General Teaching Rooms
- 533 Specialist Teaching Rooms
- 1072 Office spaces

Teaching spaces will cover all areas of our footprint including North Campus, Truro and Exeter whilst the office spaces will just cover Main Campus.

The university will look to tender this opportunity imminently, if your company can fulfil these requirements, then please confirm your interest by way of email to <a href="mailto:procurement@plymouth.ac.uk">procurement@plymouth.ac.uk</a>.

## II.3) Estimated date of publication of contract notice

10 October 2023

# **Section IV. Procedure**

# **IV.1) Description**

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes