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Planning

Space Utilisation Survey

University of Plymouth

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-029741

Procurement identifier (OCID): ocds-h6vhtk-040a7a

Published 9 October 2023, 4:21pm

Section I: Contracting authority

I.1) Name and addresses

University of Plymouth

Drake Circus

Plymouth, Devon

PL4 8AA

Contact

Katy Duff

Email

procurement@plymouth.ac.uk

Telephone

+44 01752582057

Country

United Kingdom

Region code

UKK41 - Plymouth

National registration number

1128013

Internet address(es)

Main address

<https://www.plymouth.ac.uk/about-us/university-structure/service-areas/procurement>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/97185>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwentrance_s.asp?PID=73814&B=UNIVERSITYPLYMOUTH

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Space Utilisation Survey

Reference number

KD/UoP/Space_audit/23

II.1.2) Main CPV code

- 79212000 - Auditing services

II.1.3) Type of contract

Services

II.1.4) Short description

The university are looking to complete a full space audit, it has been recommended that we seek third party support who specialise in audits of this scale. They would be brought in to provide coverage of all of our General and Specialist Teaching provision as well as the office space within Main Campus. The Space & Property team will manage the parameters, frequency, oversight and interpretation of the audit datasets in collaboration with the elected third party support. We also believe that the output delivery from third party support will also yield added benefits in their report delivery, offering potentially inspiring modernised ways by which we can report on future audits. Our office audit will also have to consist of some additional data gathering as at present we do not retain desk numbers within each of our office spaces. It is also our recommendation that the Space & Property team gather this data prior to the audit to keep any 3rd party costs to a minimum.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79212000 - Auditing services
- 90714400 - Activity specific environmental auditing services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The university are looking to complete a full space audit, it has been recommended that we seek third party support who specialise in audits of this scale. They would be brought in to provide coverage of all of our General and Specialist Teaching provision as well as the office space within Main Campus. The Space & Property team will manage the parameters, frequency, oversight and interpretation of the audit datasets in collaboration with the elected third party support. We also believe that the output delivery from third party support will also yield added benefits in their report delivery, offering potentially inspiring modernised ways by which we can report on future audits. Our office audit will also have to consist of some additional data gathering as at present we do not retain desk numbers within each of our office spaces. It is also our recommendation that the Space & Property team gather this data prior to the audit to keep any 3rd party costs to a minimum.

Coverage of the audit will include:

- 255 General Teaching Rooms
- 533 Specialist Teaching Rooms
- 1072 Office spaces

Teaching spaces will cover all areas of our footprint including North Campus, Truro and Exeter whilst the office spaces will just cover Main Campus.

The university will look to tender this opportunity imminently, if your company can fulfil these requirements, then please confirm your interest by way of email to procurement@plymouth.ac.uk.

II.3) Estimated date of publication of contract notice

10 October 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes