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Tender

# **Provision of MHTS Umbraco Hybrid Headless Content Management System**

Scottish Courts and Tribunals Service

F02: Contract notice

Notice identifier: 2024/S 000-029737

Procurement identifier (OCID): ocds-h6vhtk-048af6

Published 17 September 2024, 3:56pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Scottish Courts and Tribunals Service

Saughton House, Broomhouse Drive

Edinburgh

EH11 3XD

#### **Email**

[procurement@scotcourts.gov.uk](mailto:procurement@scotcourts.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

## **Internet address(es)**

Main address

<http://www.scotcourtsribunals.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00396](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00396)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

## **I.4) Type of the contracting authority**

National or federal Agency/Office

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of MHTS Umbraco Hybrid Headless Content Management System

Reference number

SCTS-2024-098

#### **II.1.2) Main CPV code**

- 72415000 - World wide web (www) site operation host services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Courts and Tribunals Service (SCTS) are looking to procure a contract for the provision of a Mental Health for Tribunal Scotland (MHTS) Umbraco Hybrid Headless Content Management System.

The main scope of delivery will focus on: -

The standing up of Umbraco Cloud including licensing and configuration

Creation of the new public facing Mental Health Tribunal for Scotland Website which is in line with the business and technical requirements and compliant with WCAG 2.1 accessibility standards

Creation of a secure Member's Portal:

Front End development

Integration with CMS/ Document repository/ Notification services/ Secure Access and an Authentication service

## **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 72511000 - Network management software services
- 72415000 - World wide web (www) site operation host services
- 48000000 - Software package and information systems
- 72222300 - Information technology services
- 48220000 - Internet and intranet software package
- 48311000 - Document management software package

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

The Scottish Courts and Tribunals Service (SCTS) are looking to procure a contract for the provision of a Mental Health for Tribunal Scotland (MHTS) Umbraco Hybrid Headless Content Management System.

The main scope of delivery will focus on: -

The standing up of Umbraco Cloud including licensing and configuration

Creation of the new public facing Mental Health Tribunal for Scotland Website which is in line with the business and technical requirements and compliant with WCAG 2.1 accessibility standards

Creation of a secure Member's Portal:

Front End development

Integration with CMS/ Document repository/ Notification services/ Secure Access and an Authentication service

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

7

This contract is subject to renewal

Yes

Description of renewals

the contract can be extended by 12 months + 12 months (at SCTS' discretion)

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

List and brief description of selection criteria:

Tenderers must provide the following:

Turnover over for the last two financial years

Current ratio for the last two financial years

Minimum level(s) of standards required:

Minimum required turnover per year: 180000 GBP

Minimum required current ratio per year: 1.1

Insurances

The bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below:

Professional Risk Indemnity: 1,000,000 GBP

Employer's (Compulsory) Liability: 5,000,000 GBP

Public Liability: 5,000,000 GBP

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-025858](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 October 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

12 November 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 6487. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The successful supplier will be expected to deliver community benefits. The shortlisted suppliers are to detail their community benefits proposal within Stage 2 of the the procurement. The Community Benefits specified will be expected to be evidenced as ongoing in relation to the supplier's proposal throughout the life of the contract.

(SC Ref:777229)

### VI.4) Procedures for review

#### VI.4.1) Review body

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

EH1 1LB

Email



[edinburgh@scotcourts.gov.uk](mailto:edinburgh@scotcourts.gov.uk)

Country

United Kingdom