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Tender

## Non Clinical Staffing

Crown Commercial Service

F02: Contract notice

Notice identifier: 2022/S 000-029712

Procurement identifier (OCID): ocds-h6vhtk-032ee7

Published 21 October 2022, 10:43am

## Section I: Contracting authority

### I.1) Name and addresses

Crown Commercial Service

The Capital Building, Old Hall Street

Liverpool

L3 9PP

### Email

[supplier@crowncommercial.gov.uk](mailto:supplier@crowncommercial.gov.uk)

### Telephone

+44 3150103503

### Country

United Kingdom

### Region code

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/ccs>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://crowncommercialservice.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://crowncommercialservice.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://crowncommercialservice.bravosolution.co.uk/>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Non Clinical Staffing

Reference number

RM6277

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Crown Commercial Service as the Authority, on behalf of NHS Workforce Alliance, is putting in place a Pan Government collaborative Framework Contract for use by UK (and any Crown Dependencies) Public Sector bodies identified at VI.3 (and any future successors to these organisations), which include Central Government Departments and their Arm's Length Bodies and agencies, Non Departmental Public Bodies, NHS bodies and Local Authorities.

The above Public Sector bodies have a need for Non Clinical Staffing.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,500,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The number of suppliers to be awarded a Framework Contract for each lot is:

Lot 1 – 65

Lot 2 – 110

Lot 3 – 85

Lot 4 – 20

Lot 5 – 20

Lot 6 – 65

Lot 7 - 20

## **II.2) Description**

### **II.2.1) Title**

Admin & Clerical

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services
- 79610000 - Placement services of personnel
- 79612000 - Placement services of office-support personnel
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Staffing from both Employment

Businesses and Employment Agencies as detailed in Attachment 1a Framework Schedule 1 (Specification) of the Invitation to Tender. The Supplier must cover all roles related to this lot as described in Schedule 1 Appendix A – Person Specification.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20%

Price - Weighting: 80%

#### **II.2.6) Estimated value**

Value excluding VAT: £215,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

It is envisaged that a Framework Contract will be awarded to 65 suppliers for this lot. The maximum number of suppliers for this lot may increase where 2 or more bidders have tied scores in the last position. We also reserve the right to award a framework to any bidder whose final score is within 1% of the last position for each lot.

The last position for Lot 1 is 65th position.

## **II.2) Description**

### **II.2.1) Title**

Corporate Functions

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services
- 79610000 - Placement services of personnel
- 79612000 - Placement services of office-support personnel
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Staffing from both Employment Businesses and Employment Agencies as detailed in Attachment 1a Framework Schedule 1 (Specification) of the Invitation to Tender. The Supplier must cover all roles related to this lot as described in Schedule 1 Appendix A – Person Specification.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20%

Price - Weighting: 80%

### **II.2.6) Estimated value**

Value excluding VAT: £955,000,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

It is envisaged that a Framework Contract will be awarded to 110 suppliers for this lot. The maximum number of suppliers for this lot may increase where 2 or more bidders have tied scores in the last position. We also reserve the right to award a framework to any bidder whose final score is within 1% of the last position for each lot.

The last position for Lot 2 is 110th position.

## **II.2) Description**

### **II.2.1) Title**

IT Professionals

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

- 79610000 - Placement services of personnel
- 79612000 - Placement services of office-support personnel
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Staffing from both Employment Businesses and Employment Agencies as detailed in Attachment 1a Framework Schedule 1 (Specification) of the Invitation to Tender. The Supplier must cover all roles related to this lot as described in Schedule 1 Appendix A – Person Specification.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20%

Price - Weighting: 80%

### **II.2.6) Estimated value**

Value excluding VAT: £615,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

It is envisaged that a Framework Contract will be awarded to 85 suppliers for this lot. The maximum number of suppliers for this lot may increase where 2 or more bidders have tied scores in the last position. We also reserve the right to award a framework to any bidder whose final score is within 1% of the last position for each lot.

The last position for Lot 3 is 85th position.

## **II.2) Description**

### **II.2.1) Title**

Legal

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services
- 79610000 - Placement services of personnel
- 79612000 - Placement services of office-support personnel
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Staffing from both Employment Businesses and Employment Agencies as detailed in Attachment 1a Framework Schedule 1 (Specification) of the Invitation to Tender. The Supplier must cover all roles related to this lot as described in Schedule 1 Appendix A – Person Specification.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20%

Price - Weighting: 80%

#### **II.2.6) Estimated value**

Value excluding VAT: £45,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

It is envisaged that a Framework Contract will be awarded to 20 suppliers for this lot. The maximum number of suppliers for this lot may increase where 2 or more bidders have tied scores in the last position. We also reserve the right to award a framework to any bidder

whose final score is within 1% of the last position for each lot.

The last position for Lot 4 is 20th position.

## **II.2) Description**

### **II.2.1) Title**

Scientific, Technical & Clinical Coding

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services
- 79610000 - Placement services of personnel
- 79612000 - Placement services of office-support personnel
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Staffing from both Employment Businesses and Employment Agencies as detailed in Attachment 1a Framework Schedule 1 (Specification) of the Invitation to Tender. The Supplier must cover all roles related to this lot as described in Schedule 1 Appendix A – Person Specification.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20%

Price - Weighting: 80%

## **II.2.6) Estimated value**

Value excluding VAT: £15,000,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

It is envisaged that a Framework Contract will be awarded to 20 suppliers for this lot. The maximum number of suppliers for this lot may increase where 2 or more bidders have tied scores in the last position. We also reserve the right to award a framework to any bidder whose final score is within 1% of the last position for each lot.

The last position for Lot 5 is 20th position.

## **II.2) Description**

### **II.2.1) Title**

Estates, Facilities Management & Ancillary Staff

Lot No

6

## **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services
- 79610000 - Placement services of personnel
- 79612000 - Placement services of office-support personnel
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

## **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

## **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Staffing from both Employment Businesses and Employment Agencies as detailed in Attachment 1a Framework Schedule 1 (Specification) of the Invitation to Tender. The Supplier must cover all roles related to this lot as described in Schedule 1 Appendix A – Person Specification.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20%

Price - Weighting: 80%

## **II.2.6) Estimated value**

Value excluding VAT: £255,000,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

It is envisaged that a Framework Contract will be awarded to 65 suppliers for this lot. The maximum number of suppliers for this lot may increase where 2 or more bidders have tied scores in the last position. We also reserve the right to award a framework to any bidder whose final score is within 1% of the last position for each lot.

The last position for Lot 6 is 65th position.

### **II.2) Description**

#### **II.2.1) Title**

MSP: Master/Neutral Vendor

Lot No

7

#### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services
- 79610000 - Placement services of personnel
- 79612000 - Placement services of office-support personnel
- 79621000 - Supply services of office personnel
- 79623000 - Supply services of commercial or industrial workers
- 79630000 - Personnel services except placement and supply services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The requirement is for the supply of Non Clinical Staffing from both Employment Businesses and Employment Agencies as detailed in Attachment 1a Framework Schedule 1 (Specification) of the Invitation to Tender. The Supplier must cover all roles related to this lot as described in Schedule 1 Appendix A – Person Specification.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 20%

Price - Weighting: 80%

#### **II.2.6) Estimated value**

Value excluding VAT: £4,000,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

It is envisaged that a Framework Contract will be awarded to 20 suppliers for this lot. The maximum number of suppliers for this lot may increase where 2 or more bidders have tied scores in the last position. We also reserve the right to award a framework to any bidder whose final score is within 1% of the last position for each lot.

The last position for Lot 7 is 20th position.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Candidates will be assessed in accordance with Section 5 of the 2015 Public Contract Regulations (implementing the directive) on the basis of information provided in response to an invitation to tender (ITT) registering for access.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-010314](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 November 2022

Local time

3:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 23 May 2023

### **IV.2.7) Conditions for opening of tenders**

Date

21 November 2022

Local time

3:01pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

As part of this contract notice the following documents can be accessed at:

<https://www.contractsfinder.service.gov.uk/Notice/1ebf9385-85b6-4dbb-9250-92ddb45c2f6c>

- 1) Contract notice transparency information for the agreement;
- 2) Contract notice authorised customer list;
- 3) Rights reserved for CCS framework.

On 2.4.2014 Government introduced its Government Security Classifications (GSC) scheme which replaced Government Protective Marking Scheme (GPMS). A key aspect is the reduction in the number of security classifications used. All bidders should make themselves aware of the changes as it may impact this requirement. This link provides information on the GSC at:

<https://www.gov.uk/government/publications/government-security-classifications>

Cyber Essentials is a mandatory requirement for Central Government contracts which involve handling personal information or provide certain ICT products/services. Government is taking steps to reduce the levels of cyber security risk in its supply chain through the Cyber Essentials scheme. The scheme defines a set of controls which, when implemented, will provide organisations with basic protection from the most prevalent forms of threat coming from the internet. To participate in this procurement, bidders must be able to demonstrate they comply with the technical requirements prescribed by Cyber Essentials, for services under and in connection with this procurement.

Refer to <https://www.ncsc.gov.uk/information/cyber-essentials-faqs> for more information.

Some purchases under this framework Agreement may have requirements that can be met under this Framework Agreement but the purchase of which may be exempt from the Procurement Regulations (as defined in Attachment 1 – About the framework within the invitation to tender documentation). In such cases, Call-offs from this Framework will be unregulated purchases for the purposes of the Procurement Regulations, and the buyers may, at their discretion, modify the terms of the Framework and any Call-off Contracts to reflect that buyer's specific needs.

CCS reserve the right to award a framework to any bidder whose final score is within 1% of the last position.

The Contracting Authorities comprising the NHS Workforce Alliance are;

The Minister for the Cabinet Office represented by its executive agency the Crown Commercial Service (CCS), its offices are at: 9th Floor, The Capital, Old Hall Street, Liverpool L3 9PP.

NHS London Procurement Partnership, its offices are at: 200 Great Dover Street, London SE1 4YB

NHS North of England Commercial Procurement Collaborative, its offices are at: Don Valley House, Savile Street East, Sheffield, S4 7UQ

NHS East of England Collaborative Procurement Hub, its offices are at: NHS Victoria House, Capital Park, Fulbourn, Cambridge, CB21 5XB

and

NHS Commercial Solutions, its offices are at: The Atrium, Curtis Road, Dorking, Surrey, RH4 1XA

Registering for access:

This procurement will be managed electronically via the eSourcing suite. This will be the route for sharing all information and communicating with bidders. If you have recently registered on the eSourcing suite for another CCS procurement you can use the same account for this new procurement. If not, you will first need to register your organisation on the portal.

Use the following link for information on how register and use the eSourcing tool:  
<https://www.gov.uk/government/publications/esourcing-tool-guidance-for-suppliers>

For assistance please contact the eSourcing Help desk operated by email at [eEnablement@crowncommercial.gov.uk](mailto:eEnablement@crowncommercial.gov.uk) or call 0345 410 2222.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The Minister for the Cabinet Office acting through Crown Commercial Service

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

Email

[supplier@crowncommercial.gov.uk](mailto:supplier@crowncommercial.gov.uk)

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+44 3450103503

Country

United Kingdom