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Tender

## **Curriculum Management Solution**

City, University of London

F02: Contract notice

Notice identifier: 2023/S 000-029702

Procurement identifier (OCID): ocds-h6vhtk-040904

Published 9 October 2023, 2:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City, University of London

10 Northampton Square

London

EC1V 0HB

#### **Contact**

David Burrows

#### **Email**

[david.burrows@city.ac.uk](mailto:david.burrows@city.ac.uk)

#### **Telephone**

+44 2070408022

#### **Country**

United Kingdom

**Region code**

UKI31 - Camden and City of London

**Internet address(es)**

Main address

[www.city.ac.uk](http://www.city.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Educational-software-package./226Z82WBJD>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Curriculum Management Solution

Reference number

24/001

#### **II.1.2) Main CPV code**

- 48190000 - Educational software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

City, University of London has a requirement for a cloud-based Curriculum Management system (CMS). The CMS System is required to support the life cycles of our programmes and courses from first conception through all areas of approval, quality assurance, marketing, delivery, and retirement.

#### **II.1.5) Estimated total value**

Value excluding VAT: £750,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72263000 - Software implementation services
- 72261000 - Software support services
- 72265000 - Software configuration services

#### **II.2.3) Place of performance**

NUTS codes

- UKI31 - Camden and City of London

Main site or place of performance

Camden and City of London

#### **II.2.4) Description of the procurement**

City, University of London has a requirement for a cloud-based Curriculum Management system (CMS). The CMS System is required to support the life cycles of our programmes and courses from first conception through all areas of approval, quality assurance, marketing, delivery, and retirement. A Curriculum Management System will enable City to streamline its programme approval process, enabling a greater emphasis on curriculum development and enhancement. The University aims to implement a system which will create a master source for curriculum information that integrates with existing and future downstream applications and enable a more efficient and responsive use of curriculum data. The system will facilitate better collaboration between key stakeholders in programme approval and delivery and reduce the academic burden for paperwork. It will also enable better tracking and version control of documents to reduce errors and duplication, establishing one centralised location, meaning documents are stored electronically, with approvals given online and staff no longer have to manually locate files or sign off.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £750,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

There will be options to extend the period of the contract by up to a maximum of a further 24 months, subject to contractor performance and the Authority's continued business requirements.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/226Z82WBJD>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 5 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

24 November 2023

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

City has included an extended Preferred Bidder Phase (PBP), which commences when Intention to Award is Notified, and runs concurrently with the Standstill Period. A detailed description of this process is available within the procurement documentation.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Educational-software-package./226Z82WBJD>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/226Z82WBJD>

GO Reference: GO-2023109-PRO-24143892

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

City University

Northampton Square

London

EC1V 0HB

Email

[david.burrows@city.ac.uk](mailto:david.burrows@city.ac.uk)

Telephone

+44 2070408022

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

City will include a Standstill (Alcatel) Period following notification of intention to award, which will be a minimum of ten calendar days.