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Tender

Curriculum Management Solution

City, University of London

F02: Contract notice

Notice identifier: 2023/S 000-029702

Procurement identifier (OCID): ocids-h6vhtk-040904

Published 9 October 2023, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

City, University of London

10 Northampton Square

London

EC1V 0HB

Contact

David Burrows

Email

david.burrows@city.ac.uk

Telephone

+44 2070408022

Country

United Kingdom

Region code

UKI31 - Camden and City of London

Internet address(es)

Main address

www.city.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Educational-software-package./226Z82WBJD>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Curriculum Management Solution

Reference number

24/001

II.1.2) Main CPV code

- 48190000 - Educational software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

City, University of London has a requirement for a cloud-based Curriculum Management system (CMS). The CMS System is required to support the life cycles of our programmes and courses from first conception through all areas of approval, quality assurance, marketing, delivery, and retirement.

II.1.5) Estimated total value

Value excluding VAT: £750,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72263000 - Software implementation services
- 72261000 - Software support services
- 72265000 - Software configuration services

II.2.3) Place of performance

NUTS codes

- UKI31 - Camden and City of London

Main site or place of performance

Camden and City of London

II.2.4) Description of the procurement

City, University of London has a requirement for a cloud-based Curriculum Management system (CMS). The CMS System is required to support the life cycles of our programmes and courses from first conception through all areas of approval, quality assurance, marketing, delivery, and retirement. A Curriculum Management System will enable City to streamline its programme approval process, enabling a greater emphasis on curriculum development and enhancement. The University aims to implement a system which will create a master source for curriculum information that integrates with existing and future downstream applications and enable a more efficient and responsive use of curriculum data. The system will facilitate better collaboration between key stakeholders in programme approval and delivery and reduce the academic burden for paperwork. It will also enable better tracking and version control of documents to reduce errors and duplication, establishing one centralised location, meaning documents are stored electronically, with approvals given online and staff no longer have to manually locate files or sign off.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £750,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There will be options to extend the period of the contract by up to a maximum of a further 24 months, subject to contractor performance and the Authority's continued business requirements.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/226Z82WBJD>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 November 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 5 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

24 November 2023

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

City has included an extended Preferred Bidder Phase (PBP), which commences when Intention to Award is Notified, and runs concurrently with the Standstill Period. A detailed description of this process is available within the procurement documentation.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Educational-software-package./226Z82WBJD>

To respond to this opportunity, please click here:

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GO Reference: GO-2023109-PRO-24143892

VI.4) Procedures for review

VI.4.1) Review body

City University

Northampton Square

London

EC1V 0HB

Email

david.burrows@city.ac.uk

Telephone

+44 2070408022

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

City will include a Standstill (Alcatel) Period following notification of intention to award, which will be a minimum of ten calendar days.