

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029698-2024>

Tender

Christ's School ~ Catering Tender

Christ's School ~ Catering Tender

F02: Contract notice

Notice identifier: 2024/S 000-029698

Procurement identifier (OCID): ocds-h6vhtk-049b86

Published 17 September 2024, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

Christ's School ~ Catering Tender

Christ's School, Queens Road, Richmond Upon Thames

Surrey

TW10 6HW

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<https://www.christs.richmond.sch.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/Q28S5BR276>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Christ's School ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Christ's School is a successful coeducational Church of England secondary school located in close proximity to Richard Park in Surrey.

II.1.5) Estimated total value

Value excluding VAT: £1,666,666

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Surrey, East and West Sussex

II.2.4) Description of the procurement

The Requirement

Background

Christ's School is a successful coeducational Church of England secondary school located in close proximity to Richard Park in Surrey. The school stands out for its commitment to providing a high-quality education grounded in Christian values, while also being inclusive and welcoming to students from diverse backgrounds. The school benefits from modern facilities including updated classrooms, science labs, sports facilities, theatre, and extensive playing fields. Below are some key details of the school:

Location: Queens Road, Richmond, Surrey, England

Type: Voluntary aided school

Religious Affiliation: Church of England

Ofsted rating: Good

Age Range: 11–19 years (including sixth form)

Gender: Mixed

Pupil Numbers: 1,048

Basis of Contract

The School wishes to appoint a supplier to deliver full catering services. The contract will commence from 1st September 2025 and will be for an initial period of 3 years plus an option to extend for 2 periods of 1 year. The total sales turnover is circa £1 million over initial 3-year period.

Objectives

The appointed Supplier will have:

- Significant experience of delivering quality catering services in Secondary schools.
- Strong area management structure and local resources to ensure the required level of service is constantly maintained.
- Proven ability to grow sales and increasing pupil meal uptake.
- A compelling attitude towards making the lunchtime service appealing, healthy and educational for children.
- Possessing robust management controls and proven expertise in meeting operational and budgetary targets.

See SQ document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,666,666

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

End date

31 August 2030

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 November 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

16 December 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Surrey:-School-catering-services./Q28S5BR276>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/Q28S5BR276>

GO Reference: GO-2024917-PRO-27731202

VI.4) Procedures for review

VI.4.1) Review body

Christ's School

Christ's School, Queens Road, Richmond Upon Thames

Surrey

TW10 6HW

Country

United Kingdom