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Tender

## **Consultancy Framework**

NORFOLK COUNTY COUNCIL

F02: Contract notice

Notice identifier: 2024/S 000-029685

Procurement identifier (OCID): ocds-h6vhtk-049b7f

Published 17 September 2024, 12:57pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NORFOLK COUNTY COUNCIL

Martineau Lane

NORWICH

NR12DH

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Telephone**

+44 1603222601

#### **Country**

United Kingdom

#### **Region code**

UKH15 - Norwich and East Norfolk

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/norfolkcc>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Consultancy Framework

Reference number

NCCT43016

#### **II.1.2) Main CPV code**

- 71000000 - Architectural, construction, engineering and inspection services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Norfolk County Council's Corporate Property Team (CPT) is looking to establish a consultancy framework agreement. This will provide a pool of Consultants from whom it can call-off directly, or seek tenders (via mini-competitions) for specific projects as they arise.

The framework will be split into the following 4 Lots:

Lot 1 - Combined Project Management (inc. role of Project Lead), Cost Management, and Contract Administration.

Lot 2 - Architectural Services. Including CDM Principal Designer and Lead Designer

Lot 3 - Building Services Engineer (MEP)

Lot 4 - Building Control Principal Designer

There are no restrictions on the number of Lots that bidders can apply for or win.

#### **II.1.5) Estimated total value**

Value excluding VAT: £5,280,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Combined Project Management (inc. role of Project Lead) Cost Management and Contract Administration

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 71541000 - Construction project management services

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

Main site or place of performance

Projects will be undertaken around the County of Norfolk.

### **II.2.4) Description of the procurement**

Combined Project Management (inc. role of Project Lead), Cost Management and Contract Administration. Please refer to Annex 6 of the tender pack - Consultancy Scope of Services for further details.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,600,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework will be awarded for a duration of 2 years with an option for an extension up to an additional 2 years (which will be at the discretion of Norfolk County Council).

## **II.2) Description**

### **II.2.1) Title**

Architectural Services including CDM Principal Designer and Lead Designer

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 71200000 - Architectural and related services

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk

- UKH17 - Breckland and South Norfolk

Main site or place of performance

Projects will be undertaken around the County of Norfolk.

#### **II.2.4) Description of the procurement**

Architectural Services including CDM Principal Designer and Lead Designer. Please refer to Annex 6 of the tender pack - Consultancy Scope of Services for further details.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The framework will be awarded for a duration of 2 years with an option for an extension up to an additional 2 years (which will be at the discretion of Norfolk County Council).

### **II.2) Description**

### **II.2.1) Title**

Building Services Engineer (MEP)

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 71321000 - Engineering design services for mechanical and electrical installations for buildings

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

Main site or place of performance

Projects will be undertaken around the County of Norfolk.

### **II.2.4) Description of the procurement**

Building Services Engineer (MEP). Please refer to Annex 6 of the tender pack - Consultancy Scope of Services for further details.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The framework will be awarded for a duration of 2 years with an option for an extension up to an additional 2 years (which will be at the discretion of the Norfolk County Council).

## **II.2) Description**

### **II.2.1) Title**

Building Control Principal Designer

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 71530000 - Construction consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

Main site or place of performance

Projects will be undertaken around the County of Norfolk.

### **II.2.4) Description of the procurement**

Building Control Principal Engineer. Please refer to Annex 6 of the tender pack -

Consultancy Scope of Services for further details.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £480,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The framework will be awarded for a duration of 2 years with an option for an extension up to an additional 2 years (which will be at the discretion of the Norfolk County Council).

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Criteria as stated in the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 October 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

17 October 2024

Local time

12:02pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BuyerProfiles>. Once registered you will be able to see the procurement project under the `tenders` section and `express an interest` to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

NPLAW

Norwich

Country

United Kingdom