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Pipeline

Portsmouth International Port - Repairs & Maintenance Support Staff and Ancillary Services

Portsmouth City Council

UK1: Pipeline notice - Procurement Act 2023 - [view information about notice types](#)

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Published 4 June 2025, 8:43am

Scope

Description

Portsmouth International Port (the 'Port'), a directorate of Portsmouth City Council (the 'Council'), is seeking to appoint a contractor to deliver the provision of repair & maintenance support staff. This provision currently has a value of approximately £250,000 - £400,000 per annum (including materials). It is envisaged that the contract shall commence on the 1st April 2026 for an initial term of a 3-year contract, extendable by a further 7-years in increments to be agreed at the time by both parties.

SCOPE

The scope of the contract requires the contractor to supply, be responsible and accountable for the support staff provided to cover the repair and maintenance of the Portsmouth International Port's estate. The Port's estate are located in two locations within the area of Portsmouth, which are:

1. Portsmouth Cruise and Ferry Port.
2. Camber Quay (Old Portsmouth).

The supplier's support staff are supplementary to the Port's own, directly employed Technical Services Group who carry out repairs and maintenance across the Port's estate. This team and the support staff are managed by the Port's Maintenance and Facilities Manager.

To cater for the dynamic work requirements, it is envisaged that the supplier's core support staff who are permanently based at the Port will be required to carry out a range of different jobs, which includes a range of trades (this is not an exhaustive list):

- Carpentry
- Plumbing
- Decorations / Painting
- Groundwork
- Horticultural

At times works outside of the core team will be required such as:

- Glazing
- Roofing

These support staff are recruited and employed by the supplier who are expected to be qualified and have extensive experience within the trade specified. The supplier's support staff are on site at the Port Monday - Friday, between the hours 8:00 - 17:00.

Any planned absence by the permanent support staff is covered by the supplier, who ensures the support staff cover are trained to work on site. Equipment to carry out the jobs is supplied, maintained, and stored by the supplier. The supplier carry's out their own training, risk assessments and safe systems of work, method statements for the equipment.

The supplier provides an out of hours call out facility, which is provided 24 hours, 7 days a week, 52 weeks of the year. This operates outside the days and hours the support staff are at the Port. When a call out is made, the supplier shall be at the Port to rectify the issue within 2 hours, however this response time is under review.

The jobs and frequency vary, the Port does not commit to providing the supplier any guarantee of number of jobs or that the trades will be required.

An all-inclusive set hourly rate for each of the trades is provided. Rates for each of the

trades are provided for a standard working day, weekend and call out. Any overtime, work required outside of the of the normal working days and hours, the supplier requires the Maintenance and Facilities Manager prior approval. If support staff are not required on site or absent from site, then no charge is made to the Port.

The material purchased by the supplier are costed at invoice cost plus an agreed mark up.

CONTRACT SCALING

The Port is a dynamic environment and may require the supplier to be able to scale up their workforce by up to two thirds of the current core team over the life of the contract, either on a flexible temporary or long-term basis which will impact the value of the contract.

ANCILLARY SERVICES

The Port has several smaller repair and maintenance contracts in place, which the Port is considering whether to include in the repair and maintenance contract.

Total value (estimated)

- £4,000,000 excluding VAT
- £4,800,000 including VAT

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2036
- 10 years

Main category

Services

CPV classifications

- 45261320 - Guttering work
- 45261900 - Roof repair and maintenance work
- 45262500 - Masonry and bricklaying work
- 45262700 - Building alteration work
- 45332400 - Sanitary fixture installation work
- 45350000 - Mechanical installations
- 45410000 - Plastering work
- 45420000 - Joinery and carpentry installation work
- 45430000 - Floor and wall covering work
- 45440000 - Painting and glazing work
- 45451000 - Decoration work
- 45453100 - Refurbishment work
- 50760000 - Repair and maintenance of public conveniences
- 50850000 - Repair and maintenance services of furniture
- 77314000 - Grounds maintenance services
- 77315000 - Seeding services
- 77330000 - Floral-display services
- 77340000 - Tree pruning and hedge trimming

Contract locations

- UKJ31 - Portsmouth

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

11 August 2025

Contracting authority

Portsmouth City Council

- Public Procurement Organisation Number: PCNL-5714-PRZV

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Region: UKJ31 - Portsmouth

Organisation type: Public authority - sub-central government