

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/029661-2022>

Planning

Financial administration and management of Scottish Government heat and energy efficiency grant and loan schemes

Scottish Government

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-029661

Procurement identifier (OCID): ocds-h6vhtk-037794

Published 20 October 2022, 4:45pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

Contact

Gary Crombie

Email

gary.crombie@gov.scot

Telephone

+44 7392287522

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Financial administration and management of Scottish Government heat and energy efficiency grant and loan schemes

II.1.2) Main CPV code

- 71314300 - Energy-efficiency consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Government is seeking a service provider to undertake the financial administration and management of a number of its heat and energy efficiency loan and grant schemes

II.1.5) Estimated total value

Value excluding VAT: £5,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66172000 - Financial transaction processing and clearing-house services
- 66190000 - Loan brokerage services
- 79940000 - Collection agency services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The Scottish Government is seeking a service provider to undertake the financial administration and management of a number of its heat and energy efficiency loan and grant schemes. The current contract comes to an end on the 31st May 2023.

The service provider will assume the management and administration of 16 grant and loan schemes, as well as any future schemes introduced by the Scottish Government. The service provider will have to deliver the following across those individual schemes:

Application processing and decision making

Administration of loan and grant payments

Administration of loan repayments

Records management

Liaison with advice partners to maintain an effective and efficient customer journey

II.2.14) Additional information

At the time of publication of the PIN the contract will be for 12 months with 2 x 6 months optional extensions to be invoked at Scottish Ministers discretion however this may be subject to change at the time of issuing the contract notice

II.3) Estimated date of publication of contract notice

5 January 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Any organisation intending to bid for this opportunity must be registered with the Financial Conduct Authority at the time of contract award

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=710874.](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=710874)

(SC Ref:710874)