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Tender

## **Cardiff and Vale UHB Renal Courier Service**

NHS Wales Shared Services Partnership

F02: Contract notice

Notice identifier: 2022/S 000-029651

Procurement identifier (OCID): ocds-h6vhtk-03778d

Published 20 October 2022, 4:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Wales Shared Services Partnership

2nd Floor Woodland House, Maes-y-Coed Road

Cardiff

CF14 4TT

#### **Email**

[Nia.Miles@wales.nhs.uk](mailto:Nia.Miles@wales.nhs.uk)

#### **Telephone**

+44 2921508271

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.procurement.wales.nhs.uk>

Buyer's address

[http://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0221](http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0221)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<http://NWSSP.Cardiff.Procurement@wales.nhs.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://NWSSP.Cardiff.Procurement@wales.nhs.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Health

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Cardiff and Vale UHB Renal Courier Service

Reference number

CAV-ITT-PROJECT51603

### **II.1.2) Main CPV code**

- 64120000 - Courier services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

NHS Procurement Wales, on behalf of the Cardiff and Vale UHB are looking to implement a contract with a courier service to transfer blood samples and prescriptions. The successful bidder will provide a courier service that can meet the needs of a routine schedule of the dialysis units but can also support ad hoc requests or changes to meet the service needs.

### **II.1.5) Estimated total value**

Value excluding VAT: £80,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 64120000 - Courier services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff and Vale UHB

## **II.2.4) Description of the procurement**

NHS Procurement Wales, on behalf of the Cardiff and Vale UHB are looking to implement a contract with a courier service to transfer blood samples and prescriptions. The successful bidder will provide a courier service that can meet the needs of a routine schedule of the dialysis units but can also support ad hoc requests or changes to meet the service needs. There are two units based in the locality of Cwm Taf Morgannwg UHB, Llantrisant Dialysis Unit and Merthyr Dialysis Unit. The Health Board have historically used taxis to take blood samples every day to laboratories based in Royal Glamorgan Hospital and Prince Charles Hospital. Virology screening is also requested for patients every 3 months and these samples are taken to the laboratories in University Hospital of Wales. These units along with two units based in the locality of Aneurin Bevan UHB also rely on taxis to pick up prescriptions from the central pharmacy store in Cardiff. The Health Board wish to put a contract in place with a reliable courier service to carry out this work daily.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Details can be found within the tender documents. The documents can be obtained from eTender Wales Bravo Solutionas

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

#### **III.2.2) Contract performance conditions**

As stated within the ITT

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 November 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

22 November 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Please note additional information on this procurement:

1. The Contracting Authority reserves the right to award the contract in whole, in part or annul the tendering process and not award contract.
2. Bidders should note that they will be required to enter into terms and conditions of contract as set out in the ITT and that save for matters of clarification or consistency the Contracting Authority will not negotiate the terms.
3. The Contracting Authority will not accept completed ITT's after the stated closing date.
4. All documents to be priced (where applicable) in sterling and all payments made in sterling.
5. All tender costs and liabilities incurred by bidders shall be the sole responsibility of the bidders.
6. In reference to II.1.9 (Variants) to the extent permitted, if at all, in the tender documents.
7. Prospective suppliers should note that NHS Shared Services Partnership - Procurement Services is acting on behalf of Cardiff and Vale

ULHB.

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[http://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=65818](http://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=65818).

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on

Sell2Wales at [http://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=68368](http://www.sell2wales.gov.wales/search/search_switch.aspx?ID=68368)

(WA Ref:68368)

The Health Board will ensure that this procurement process, which is being undertaken in accordance with the Open Procedure, pursuant to and as defined in the Public Contracts Regulations 2015 (as amended) Light Touch Regime.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=125806](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=125806)

(WA Ref:125806)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<http://www.procurement.wales.nhs.uk>