This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/029641-2021">https://www.find-tender.service.gov.uk/Notice/029641-2021</a>

Tender

# **PURCH1990 - Hard FM Services**

University of Glasgow

F02: Contract notice

Notice identifier: 2021/S 000-029641

Procurement identifier (OCID): ocds-h6vhtk-02fb3a

Published 30 November 2021, 9:05am

The closing date and time has been changed to:

21 January 2022, 12:00pm

See the change notice.

# **Section I: Contracting authority**

# I.1) Name and addresses

University of Glasgow

Procurement Office, Tay House

Glasgow

G12 8QQ

#### Contact

Alice Thomson

#### **Email**

alice.thomson@glasgow.ac.uk

# **Telephone**

+44 1413302834

#### Fax

+44 0000000000

## Country

**United Kingdom** 

#### **NUTS** code

UKM82 - Glasgow City

# Internet address(es)

Main address

http://www.gla.ac.uk/

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0010 8

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

http://www.publiccontractsscotland.gov.uk/

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

http://www.publiccontractsscotland.gov.uk/

# I.4) Type of the contracting authority

Body governed by public law

# I.5) Main activity

Education

# **Section II: Object**

# II.1) Scope of the procurement

## II.1.1) Title

PURCH1990 - Hard FM Services

Reference number

PURCH1990

## II.1.2) Main CPV code

• 71334000 - Mechanical and electrical engineering services

## II.1.3) Type of contract

Services

## II.1.4) Short description

PURCH1990 - Hard FM Services

Tender documents available from Public Contracts Scotland.

Tender returns should be submitted via Public Contracts Scotland, no paper copies will be accepted. Should paper tenders be submitted, they will be rejected. Further to this any questions or communications regarding individual tender exercises must be sent via the Public Contracts Scotland Portal. Tender queries received through any other channel will not be answered. Should users of Public Contracts Scotland have any problems with the web site they should contact website Support Desk, contact details can be found by following the 'Contact Us' option on the left hand menu at <a href="http://www.publiccontractsscotland.gov.uk/default.aspx">http://www.publiccontractsscotland.gov.uk/default.aspx</a>

## II.1.6) Information about lots

This contract is divided into lots: No

# II.2) Description

## II.2.2) Additional CPV code(s)

• 71334000 - Mechanical and electrical engineering services

## II.2.3) Place of performance

**NUTS** codes

• UKM82 - Glasgow City

## II.2.4) Description of the procurement

PURCH1990 - Hard FM Services

The University wishes to appoint a Contract for the provision of several Hard Facilities Management (FM) Services across its Estate.

## II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

# II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

5 years fixed term with the option of extending by 2 x 12-month periods

## II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: Yes

Description of options

Fire Alarm Maintenance

Intruder/Security Maintenance

**CCTV** Maintenance

Specialist Grounds Maintenance for outlying areas

Fabric Maintenance

Cabling Installation Services

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

# III.1) Conditions for participation

## III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required

- Product liability insurance with a limit of indemnity of not less than one million pounds sterling (1,000,000 GBP) in relation to any one claim or series of claims.
- -Public liability insurance with a limit of indemnity of not less than five million pounds sterling (5,000,000 GBP) in relation to any one claim or series of claims;
- -Employer's liability insurance with a limit of indemnity of not less than five million pounds sterling (5,000,000 GBP);
- -Professional indemnity insurance with a limit of indemnity of not less than one million pounds sterling (1,000,000 GBP) in relation to any one claim or series of claims
- Financial Turnover 2 years

# III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

## Section IV. Procedure

# IV.1) Description

#### IV.1.1) Type of procedure

Competitive procedure with negotiation

# IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

# IV.1.8) Information about the Government Procurement Agreement (GPA)

IV.2	) A	dmin	istrat	ive ir	nforma	ation
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1V.2) Administrative information					
IV.2.2) Time limit for receipt of tenders or requests to participate					
Originally published as:					
Date					
10 January 2022					
Local time					
12:00pm					
Changed to:					
Date					
21 January 2022					
Local time					
12:00pm					
See the change notice.					
IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates					
31 January 2022					
IV.2.4) Languages in which tenders or requests to participate may be submitted					
English					

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: In seven (7) years time, this will be retendered.

# VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

# VI.3) Additional information

Once the deadline has passed submissions can neither be created nor submitted. It is not advisable for Suppliers to wait until the last moment before creating and dispatching a response in case of any last minute problems. Please note large files should be uploaded as early as possible to ensure transfer before deadline. If a Supplier is having problems uploading to the PCS site, then the University must be informed well in advance and depending upon the merit of the case, the University may arrange for the tender to remain open on the PCS system for a short period after the deadline time stated. System problems do not fall under the University's remit and should be referred to PCS.

Postbox Security: Postbox submissions cannot be accessed by anyone, including Millstream, (the provider of the Public Contracts Scotland system) until the deadline.

#### Freedom of Information

The Freedom of Information (Scotland) Act 2002 (FOISA), which came into force on 1 January 2005, designates University of Glasgow as a Scottish public authority and therefore subject to the provisions and obligations in that Act. This means that any person who makes a valid request for information held by University of Glasgow will be entitled to receive it, unless all or part of that information can be withheld by virtue of the exemptions in that Act.

under the Act, University of Glasgow may be required to disclose any information held relating to your response to anyone who makes a request under that Act. Such information may only be withheld if it meets one or more of the exemptions or conditions

in that Act. Even if an exemption is available University of Glasgow may nevertheless disclose requested information. Information held cannot simply be classified as "confidential" or "commercial in confidence" to enable it to be protected from disclosure.

University of Glasgow may publish the names and contact details of companies who have been issued with a Questionnaire on its website.

Information may also be requested under the UK General Data Protection Regulation (UK GDPR) tailored by the Data Protection Act 2018 and the Environmental Information (Scotland) Regulations 2004.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at <a href="https://www.publiccontractsscotland.gov.uk/Search

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at <a href="https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx">https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx</a>.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see: <a href="http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363">http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363</a>

Community benefits are included in this requirement. For more information see: <a href="https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/">https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/</a>

A summary of the expected community benefits has been provided as follows:

The University has a strong commitment to Community Benefits and seeks to engage with Bidders who have like minded policies.

(SC Ref:675350)

# VI.4) Procedures for review

#### VI.4.1) Review body

Glasgow Sheriff Court and Justice of the Peace

1 Carlton Place

Glasgow

G5 9TW

Telephone

+44 14142988888

Country

United Kingdom