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Tender

YPO - 001197 Freight Forwarding Sevices

YPO

F02: Contract notice

Notice identifier: 2023/S 000-029638

Procurement identifier (OCID): ocds-h6vhtk-03d330

Published 9 October 2023, 8:25am

Section I: Contracting authority

I.1) Name and addresses

YPO

41 Industrial Park

Wakefield

WF2 0XE

Contact

Mrs Anna Stapley

Email

anna.stapley@ypo.co.uk

Telephone

+44 1924664685

Country

United Kingdom

Region code

UKE45 - Wakefield

Internet address(es)

Main address

<http://www.ypo.co.uk/>

Buyer's address

<http://www.ypo.co.uk/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

YPO - 001197 Freight Forwarding Sevices

Reference number

001197

II.1.2) Main CPV code

- 63521000 - Freight transport agency services

II.1.3) Type of contract

Services

II.1.4) Short description

YPO are looking for a provider to be appointed onto a Contract for the provision of Freight Forwarding Services. The Contract is designed to meet the needs of YPO and any of YPO's wholly owned associated or subsidiary companies.

II.1.5) Estimated total value

Value excluding VAT: £3,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 63520000 - Transport agency services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

YPO are looking for a freight forwarder who can provide predominantly sea freight services and occasionally air freight, rail and road freight services from a variety of ports and locations globally to deliver and coordinate delivery of the containers to a warehouse of YPO's choosing. 85% of YPO's total supply base is domestic, while remaining 15% is based in Far East, including ad-hoc EU suppliers. The products to be moved are not classified as dangerous goods. They are mainly school supply type items. This can include (but not exclusively); pens, pencils, paper, early years, sport and curriculum items.

The core purpose of the freight forwarder would be to ensure that delays to shipments during import (and any associated storage or processing costs levied by the commercial carriers) are kept to an absolute minimum by ensuring import paperwork is complete and correct, the correct commodity codes are applied on the commercial invoice, that tariffs and VAT are correctly allocated, providing customs clearance services, liaising with carriers at UK border control points etc.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 75%

Quality criterion - Name: Social Value/Sustainability / Weighting: 10%

Price - Weighting: 15%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

4 January 2024

End date

3 January 2031

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this contract will be renewed after 6.5 years from the commencement date.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Contract will cover the period from 4th January 2024 to 3rd January 2027 with two options to extend for an additional 24 months. The first decision to extend the contract period will be taken by the end of May 2020 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 7 years, from 4th January 2024 to 3rd January 2031 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Organisations must ensure that they are not in breach of any of the mandatory or discretionary exclusions contained in Regulation 57 of the Public Contracts Regulations 2015. Please refer to the

Tender Documentation/ Online Tender located on our E-Procurement system. The web address can be found under 'Procurement Documents' in 'Communication' section in this notice.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please refer to the Framework Agreement Terms and Conditions located on our E-Procurement system. The web address can be found under Procurement Documents in 'Communication' Section in this notice.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-015656](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 November 2023

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

15 November 2023

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: There is a possibility that this contract will be renewed after 6.5 years from the commencement date.

VI.3) Additional information

YPO are purchasing on the behalf of other contracting authorities. Please see the below link

for details: <https://www.ypo.co.uk/about/customers/missible-users> .

YPO will incorporate a standstill period at the point of notification of the award of the contract

is provided to all bidders. The standstill period will be for a minimum of 10 calendar days, and

provides time for unsuccessful tenderers to challenge the award decision before the contract

is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

London

Country

United Kingdom

