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Tender

Provision of Management Agent : Queen Mary Community Hall

The Royal Borough of Kingston upon Thames

F02: Contract notice

Notice identifier: 2022/S 000-029632

Procurement identifier (OCID): ocids-h6vhtk-037780

Published 20 October 2022, 3:27pm

Section I: Contracting authority

I.1) Name and addresses

The Royal Borough of Kingston upon Thames

Guildhall 2

Kingston upon Thames

KT1 1EU

Contact

Amanda Lilley

Email

commissioning@kingston.gov.uk

Telephone

+44 2085475000

Country

United Kingdom

Region code

UKI63 - Merton, Kingston upon Thames and Sutton

Internet address(es)

Main address

<http://www.kingston.gov.uk>

Buyer's address

<http://www.kingston.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=b364ddd6-274a-ed11-811a-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=b364ddd6-274a-ed11-811a-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Management Agent : Queen Mary Community Hall

Reference number

DN637151

II.1.2) Main CPV code

- 98340000 - Accommodation and office services

II.1.3) Type of contract

Services

II.1.4) Short description

The Royal Borough of Kingston Council (RBK) is seeking a suitably skilled and experienced Management Agent in accordance with the Specification within the ITT pack, to manage the day-to-day running of Queen Mary Hall on a not for profit basis, through the Open Tendering procedure in accordance with the PCR 2015 Regulations.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

II.2.4) Description of the procurement

The Royal Borough of Kingston Council (RBK) is seeking a suitably skilled and experienced Management Agent in accordance with the Specification within the ITT pack, to manage the day-to-day running of Queen Mary Hall on a not for profit basis, through the Open Tendering procedure in accordance with the PCR 2015 Regulations.

The proposed duration of contract will initially be five years following the completion of refurbishment which is due commence mid September 2022 with practical completion during December 2022.

This contract has the ability to extend for a further twelve months at a time up to a maximum term of 7 years (5+1 year+1 year), subject to the Council's discretion.

The outcome is to deliver better utilisation of the community hall and ensure that it is managed safely and efficiently for the benefit of the local community. In addition to supporting the needs of the local community, it is paramount that the Management Agent is highly professional and capable of ensuring services delivered at the Hall are inclusive and in line with the Council's Equality Diversity and Inclusion strategy, also the Council's Engagement Strategy.

It is expected that the Management Agent and associated services will support the Council in delivering an environmental and sustainable borough.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract has the ability to extend for a further twelve months at a time up to a maximum term of 7 years (5+1 year+1 year), subject to the Council's discretion.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 November 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

21 November 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The Royal Borough of Kingston upon Thames

Kingston upon Thames

Country

United Kingdom